METROPOLITAN WASHINGTON AIRPORTS AUTHORITY

## REVISED SCHEDULE AND AGENDAS FOR WEDNESDAY, FEBRUARY 15, 2012

## **Conference Rooms 1A/1B/1C**

## <u>9:00 a.m. Dulles Corridor Committee Meeting</u><sup>1</sup> (<u>Materials in Tab A</u>)

I.	Dulles Corridor Metrorail Project Monthly Cost Summary	Tab A-1
	Frank Holly Pat Nowakowski	
II.	Dulles Corridor Metrorail Project Quarterly Update	Tab A-2
	Frank Holly Pat Nowakowski	, e
III.	Dulles Corridor Metrorail Project Quarterly Update	Tab A-3
	Larry Melton	
IV.	Preliminary 2011 Financial Report – Dulles Corridor Enterprise	Tab A-4
	Andy Rountree	
V.	January 2012 Financial Report – Dulles Corridor Enterprise	Tab A-5
	Andy Rountree	

<sup>1</sup> All meeting times are approximate. The meetings may begin earlier or later than the scheduled times.

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VI.	Pre-Solicitation Terms for th Build Package "A" (Rail Lin	e Dulles Corridor Metrorail Project - Phase 2 Design- e, Station and Systems)	Tab A-6
	Pat Nowakowski		
	Steve Baker Phil Sunderland		
VII.	Pre-Solicitation Terms for ar Planning Services for the Du	n Architectural/Engineering/Planning Consultant for Task lles Toll Road	Tab A-7
	Frank Holly Steve Smith		
	<u>10:0</u>	<u>0 a.m. Finance Committee Meeting</u> ( <u>Materials in Tab B</u> )	
I.	Preliminary 2011 Financial I	Report – Aviation Enterprise Fund	Tab B-1
	Andy Rountree		
II.	January 2012 Financial Repo	ort – Aviation Enterprise Fund	Tab B-2
	Andy Rountree		
III.	Financial Advisors' Report -	- Aviation Enterprise	Tab B-3
	Ken Gibbs	Jefferies	
	Andy Rountree		
IV.	Financial Advisors' Report -	- Dulles Corridor Enterprise	Tab B-4
	Michael Wheet	Frasca & Associates, LLC	
	Jim Taylor Bryan Grote	Mercator Advisors, LLC Mercator Advisors, LLC	

Andy Rountree

V.	2012 Traffic and Revenue S on the Dulles Toll Road	tudy Update and Process for Establishing Toll Rates	Tab B-5
	Andy Rountree		
	Jonathan Pagan Jim Taylor Bryan Grote	CDM Smith (formerly Wilbur Smith and Associates) Mercator Advisors, LLC Mercator Advisors, LLC	
	Michael Wheet Marvin Sun	Frasca & Associates, LLC Frasca & Associates, LLC	
VI.	Information Paper on Budge	t Reprogrammings for the Fourth Quarter of 2011	Tab B-6
	Andy Rountree		
VII.	Quarterly Investment Comm	ittee Report	Tab B-7
	Andy Rountree Nancy Edwards		
	<u>11:00 a.m. E</u>	Susiness Administration Committee Meeting (Materials in Tab C)	
I.	Helmets to Hardhats Program	n	Oral
	Darrell Roberts Execu	tive Director, Helmets to Hardhats Program	
II.	Small Business Opportunitie	es Report	Tab C-1
	Steve Baker Richard Gordon		
III.	Proposed Contracting Manu Procurements	al Changes to Support Phase 2 Design-Build	Tab C-2
	Phil Sunderland		
IV.	Recommendation to Award Dulles International and the	a Contract for the Refuse and Recycling Services at Dulles Toll Road	Tab C-3
	Chris Browne		

## Executive Session<sup>2</sup>

V.	Airport Concession Program	PowerPoint to be
	Margaret McKeough Steve Baker	Provided
	2:00 p.m. Board of Directors Meeting (Materials in Tab D)	
	Executive Session <sup>3</sup>	
I.	Discussion with Legal Counsel Regarding Potential Litigation Involving and Legislation Affecting the Airports Authority	Oral
	Phil Sunderland	
	Regular Session	
II.	Minutes of the January 4, 2012 Board of Directors Meeting	Tab D-1
III.	Committee Reports	Tab D-2
· .	A. Audit - Legal Committee	
	B. Business Administration Committee	
	C. Dulles Corridor Committee	-
	D. Executive and Governance Committee	

E. Finance Committee

<sup>&</sup>lt;sup>2</sup> Pursuant to Article IX, Section 3(c) of the Airports Authority Bylaws which permits the Board and its Committees to move into executive session to consider existing or prospective contractual, business or legal relationships between the Airports Authority and outside entities or individuals, where necessary to protect from public disclosure proprietary or confidential information of such entities or individuals or of the Airports Authority, the financial interest of the Airports Authority, or the negotiating position of the Airports Authority and Article IX.

<sup>&</sup>lt;sup>3</sup> Pursuant to Article IX, Section 3(e) of the Airports Authority Bylaws which permits the Board and its Committees to move into executive session to consult with the Airports Authority's legal counsel or staff, and/or with consultants, regarding legal issues or matters affecting or involving the Airports Authority, including pending or potential litigation, pending or potential legislation and compliance with legal requirements.

	F.	Special Joint Dulles Corridor and Finance Committee		
	G.	Special Joint Finance and Dulles Corridor Committee		
IV.	Inform	nformation Items		
	A.	President's Report	Oral	
	B.	Executive Vice President's Report	Tab D-3	
V.	New I	Business		
	A.	Proposed Contracting Manual Changes to Support Phase 2 Design-Build Procurements	Tab D-4	
	В.	Recommendation to Award a Contract for Taxicab Dispatch at Reagan National	Tab D-5	
	C.	Recommendation for Airport Shuttle Bus Procurement at both Airports	Tab D-6	
	D.	Recommendation to Award Two Contracts to Purchase Multi-Function Snow Removal Equipment for Dulles International	Tab D-8	
	E.	Recommendation to Revise the Dulles Toll Road Highway Traffic Noise Policy	Tab D-9	
	F.	Proposed Governance Changes	Tab D-10	
	G.	Establishment of the Nominations Committee	Tab D-11	
VI.	Unfini	shed Business		

VII. Other Business & Adjournment

	Board Committees an	
Committees	Chair	Members
**Audit - Legal (at call of Chairs)	Shirley Robinson Hall Co-Chair, Audit Michael L. O'Reilly Co-Chair, Legal	William W. Cobey Jr. Frank M. Conner III Dennis L. Martire Mame Reiley Michael A. Curto (ex officio)
***Executive and Governance (at call of Chair)	Michael A. Curto	Richard S. Carter Thomas M. Davis III Warner H. Session Charles D. Snelling
Standing Committees	Chair	Members
Business Administration (monthly3rd Wed)	Warner H. Session	Robert Clarke Brown Richard S. Carter Frank M. Conner H. R. Crawford Shirley Robinson Hall Dennis L. Martire Charles D. Snelling Michael A. Curto (ex officio)
Dulles Corridor (monthly3rd Wed)	Thomas M. Davis III	Robert Clarke Brown Frank M. Conner Dennis L. Martire Michael L. O'Reilly Mame Reiley Warner H. Session Charles D. Snelling Michael A. Curto (ex officio)
Finance (monthly3rd Wed)	Frank M. Conner III	Robert Clarke Brown Richard S. Carter Thomas M. Davis III Shirley Robinson Hall Mame Reiley Warner H. Session Charles D. Snelling Michael A. Curto (ex officio)
Strategic Planning and Development (quarterly1st Wed)	H.R. Crawford	Richard S. Carter William W. Cobey Jr. Thomas M. Davis III Shirley Robinson Hall Dennis L. Martire Michael L. O'Reilly Michael A. Curto (ex officio)

2012 MWAA Board Committees and Membership\*

\* Effective January 17, 2008, the Compensation Committee was dissolved and its functions transferred to a newly established Executive Committee. Two other new committees were also established at that time, the Dulles Corridor and Public Safety Committees. Effective June 29, 2009, the Public Safety Committee is dissolved and its functions transferred to the Committee of the Whole. Effective June 29, 2009, the Information Technology Committee is dissolved and its functions transferred to the Business Administration Committee. Effective September 2, 2010, the Steering Committee is dissolved and its functions transferred to the Strategic Development Committee. Effective July 2011, the Special Executive Search Committee is dissolved. The Chairman has selected Michael Curto to serve as the Board's 2011 Representative to the Airports Authority's Retirement Committee. \*\* Effective January 1, 2012, the Audit and Legal Committees have been combined. Also, the Planning and Construction Committee has been dissolved; its jurisdictions are now combined with the Strategic Development Committee, forming a new committee titled Strategic Planning and Development. Additionally, the Committee schedule has changed, as noted. \*\*\*Effective January 1, 2011, the Executive Committee was renamed the Executive and Governance Committee and the Board's governance functions have been transferred to this Committee.

December 27, 2011