

Report to the Board of Directors

Recommendation to Purchase
Airport Shuttle Buses
For
Washington Dulles International and
Ronald Reagan National Airport

June 2013

PURPOSE

The Business Administration Committee approved and recommends that the Board of Directors approve the purchase of 11 clean diesel buses from New Flyer of America at a total cost of \$4.81 million for use at Dulles International and Reagan National.

BACKGROUND

- The Airports Authority is implementing a multi-year program to replace the aging shuttle bus fleet supporting the public and employee parking operations at both Airports.
- Dulles International currently has a fleet of 42 diesel buses with an average age of 8 years. The oldest buses are 14 years in age.
- Reagan National has a fleet of 20 diesel buses and 6 Compressed Natural Gas buses with an average age of 8 years. The oldest buses are 14 years in age.
- Staff considered various alternative fuel technologies and has determined clean diesel is the best option at this time due to significant infrastructure improvements required at both Airports to accommodate other types of equipment.

- In 2012, 19 new buses were authorized to be purchased utilizing an existing Metropolitan Washington Council of Governments (COG) purchasing agreement awarded competitively to New Flyer of America Inc., by the County of Fairfax, Virginia.
- In accordance with Section 1.3.1 of the Airports Authority's Contracting Manual, staff has evaluated various options and determined that utilizing this purchasing agreement again in 2013 is in the best interest of the Airports Authority.
- In 2013, 7 buses will be purchased for Dulles International and 4 for Reagan National. The combined initial purchase for both airports is estimated at \$4.81 million with an anticipated delivery in Fall 2013.

RECOMMENDATION

The Business Administration Committee approve and recommend that the Board of Directors approve the purchase of 11 clean diesel buses from New Flyer of America at a total cost of \$4.81 million for use at Dulles International and Reagan National.

Proposed Resolution

Authorizing the Acquisition of Shuttle Buses for Both Airports

WHEREAS, The Airports Authority is undertaking a multi-year program to replace aging shuttle buses operating at both Airports;

WHEREAS, The staff has established that “clean diesel” buses are the most economical option currently available;

WHEREAS, Section 1.3.1 of the Contracting Manual permits the Airports Authority to obtain required goods by utilizing a contract previously awarded by a government entity using competitive procedures;

WHEREAS, The staff has found the best purchase option is the existing Metropolitan Washington Council of Governments purchasing agreement between Fairfax County and New Flyer of America, Inc., a competitively awarded contract;

WHEREAS, The staff has estimated that the purchase of 11 buses through this purchasing agreement at a cost of \$4.8 million will save the Airports Authority money instead of conducting its own procurement;

WHEREAS, Acquisition of goods through such government-sponsored purchasing agreements is authorized in the Contracting Manual, but only up to a cost of \$3 million without Board approval; and

WHEREAS, The Business Administration Committee has reviewed the terms of this purchase as presented by staff, and recommended that the purchase should be made; now, therefore, be it

RESOLVED, That the President and Chief Executive Officer is authorized and directed to acquire 11 shuttle buses through the Metropolitan Washington

Council of Governments purchasing agreement, consistent with the terms presented to the Business Administration Committee at its May 15, 2013 meeting.

*Recommended by the Business Administration Committee Meeting on
May 15, 2013*

For Consideration by the Board of Directors on June 19, 2013