



SCHEDULES AND AGENDAS
FOR
WEDNESDAY, MAY 15, 2013

Conference Rooms 1A/1B/1C

8:00 a.m. Finance Committee Meeting¹

(Materials in Tab A)

Executive Session²

- I. Consideration of Changes to the Airports Authority's Retirement Plans Tab A-1

Andy Rountree
Phil Sunderland
Warren Reisig

Ken Hoffman Venable LLP

Regular Session

- II. Consideration of Changes to the Airports Authority's Retirement Plans Oral

Andy Rountree
Phil Sunderland
Warren Reisig

Ken Hoffman Venable LLP

¹ All meeting times are approximate. The meetings may begin earlier or later than the scheduled times.

² Pursuant to Article IX, Sections 3(a)(e) of the Airports Authority Bylaws which permits the Board and its Committees to move into executive session to consult and discuss with legal counsel the Airports Authority's compliance with statutory and regulatory requirements, here to address legal issues associated with the Airports Authority's retirement plans and related amendments thereto.

- B. Business Administration Committee
 - C. Dulles Corridor Committee
 - D. Finance Committee
 - E. Strategic Planning and Development Committee (Committee Report provided at April 17 Board Meeting – Summary Minutes included)
- III. Information Items
- A. President’s Report
 - B. Executive Vice President’s Report Tab B-3
- IV. New Business
- A. Recommendation to Award Contracts for Rental Car Concessions at Dulles International Tab B-4
 - B. Recommendation to Award a Contract for the Dulles Corridor Metrorail Project – Phase 2 Program Management Support Services Tab B-5
 - C. Recommendation to Approve Changes to the Airports Authority’s Retirement Plans Refer to Tab A-1
 - D. Personnel Matters To be Distributed
- V. Unfinished Business
- VI. Other Business & Adjournment

10:00 a.m. Business Administration Committee Meeting
(Materials in Tab C)

- I. Small Business Contracting Summary (As of March 31, 2013) Tab C-1

Steve Baker
Richard Gordon
- II. Recommendation to Purchase Airport Shuttle Buses Procurement at both Airports Tab C-2

Chris Browne
Paul Malandrino

III. Information Paper on the Utilization of “Other than Full and Open Competition” Tab C-3
Mark Adams
Liz Bryan

IV. Quarterly Acquisition Report Tab C-4
Mark Adams
Liz Bryan

11:00 a.m. Dulles Corridor Committee Meeting
(Materials in Tab D)

I. Dulles Corridor Metrorail Project Monthly Cost Summary and Project Update Tab D-1
Pat Nowakowski

II. April 2013 Financial Report – Dulles Corridor Enterprise Tab D-2
Mark Adams
Mark Tune

2013 MWA Board Committees and Membership*

Committees	Chair	Members
**Audit - Legal (at call of Chairs)	Shirley Robinson Hall Co-Chair, Audit Earl Adams, Jr. Co-Chair, Legal	Frank M. Conner III Elaine N. McConnell Shaw McDermott Caren Merrick Warner H. Session Nina Mitchell Wells Michael A. Curto (ex officio)
Ethics Review (at call of Committee Chair)	To be Determined	Earl Adams, Jr. Barbara Lang Shaw McDermott Caren Merrick
***Executive and Governance (at call of Chair)	Michael A. Curto	Richard S. Carter Thomas M. Davis III Barbara Lang Shaw McDermott Warner H. Session Todd A. Stottlemeyer Nina Mitchell Wells
Nominations (at call of Committee Chair)	To be Determined	Richard S. Carter Frank M. Conner III Shirley Robinson Hall Nina Mitchell Wells
Standing Committees	Chair	Members
Business Administration (monthly--3rd Wed)	Warner H. Session	Earl Adams, Jr. Richard S. Carter Anthony Griffin Shirley Robinson Hall Barbara Lang Caren Merrick Nina Mitchell Wells Joslyn N. Williams Michael A. Curto (ex officio)
Dulles Corridor (monthly--3rd Wed)	Thomas M. Davis III	Earl Adams, Jr. Lynn Chapman Frank M. Conner III Anthony Griffin Shirley Robinson Hall Elaine N. McConnell Shaw McDermott Caren Merrick Warner H. Session Todd A. Stottlemeyer Nina Mitchell Wells Joslyn N. Williams Michael A. Curto (ex officio)

Finance (monthly--3rd Wed)	Frank M. Conner III	Richard S. Carter Lynn Chapman Thomas M. Davis III Anthony Griffin Barbara Lang Shaw McDermott Caren Merrick Warner H. Session Todd A. Stottlemyer Michael A. Curto (ex officio)
Strategic Planning and Development (quarterly-3rd Wed)	Lynn Chapman	Richard S. Carter Thomas M. Davis III Anthony Griffin Barbara Lang Elaine N. McConnell Shaw McDermott Joslyn N. Williams Michael A. Curto (ex officio)

* Effective January 17, 2008, the Compensation Committee was dissolved and its functions transferred to a newly established Executive Committee. Two other new committees were also established at that time, the Dulles Corridor and Public Safety Committees. Effective June 29, 2009, the Public Safety Committee is dissolved and its functions transferred to the Committee of the Whole. Effective June 29, 2009, the Information Technology Committee is dissolved and its functions transferred to the Business Administration Committee. Effective September 2, 2010, the Steering Committee is dissolved and its functions transferred to the Strategic Development Committee. Effective July 2011, the Special Executive Search Committee is dissolved. Chairman Michael Curto continues to serve as the Board's Representative to the Airports Authority's Retirement Committee.

** Effective January 1, 2012, the Audit and Legal Committees have been combined. Also, the Planning and Construction Committee has been dissolved; its jurisdictions are now combined with the Strategic Development Committee, forming a new committee titled Strategic Planning and Development. Additionally, the Committee schedule has changed, as noted.

***Effective January 1, 2011, the Executive Committee was renamed the Executive and Governance Committee and the Board's governance functions have been transferred to this Committee.

March 20, 2013