

**SOLICITATION NO. 8-13-C021**

**RELOCATE, FURISH AND INSTALL OFFICE FURNITURE FOR THE METRO RAIL  
OFFICE**

**QUESTIONS AND RESPONSES**

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**Question No. 1**      **Is the furniture specified set in concrete or can “or equal” be submitted in the IFB?**

**Response:**            The Airports Authority will not accept substitutes, “or equals” for the requested Knoll and HON product lines. The Statement of Work requires the re-configuration of existing Knoll and HON product lines. New product will be required to support and supplement the existing product re-configurations.

All new product required to complete the Statement of Work, whether all new configurations or new to supplement existing re-configurations should match the existing product lines however, exceptions to accessories, i.e., chairs, stools, tables may be considered. (See Attachment 02 – Exception to Specifications)

**Question No. 2.**      **Will the Authority consider other manufacturer’s other than Knoll?**

**Response:**            See response to Question No. 1.

**Question No. 3**      **Are the furniture items specified in the IFB subject to “or equals” or must it be Knoll and HON?**

**Response:**            See response to Question No. 1.

**Question No. 4**      **What is the expected phasing and time frame to completion?**

**Response:**            After bid opening (August 27, 2013) review of apparent responsive/responsible bid after opening, Notice of Intent to award and award, the projected schedule is as follows:

- One (1) week for selection/finalizing product order
- Four (4) weeks for fabrication
- One (1) week delivery
- Two (2) weeks installation

**Question No. 5**      **Can potential Bidders Received editable forms of the Exhibits to add information?**

**Response:**            There is no need to add information to the Statement of Work Exhibits. The Disadvantaged Business Enterprise Exhibits are not available in formats other than PDF.

- Question No. 6**      **There is no power specification for 8x8 typical thus, what is the power requirements for each station?**
- Response:**      The power specification for the typical 8x8 is a 4circuit 8 wire system. I CPU outlet and 1 regular power outlet at each unit.
- Question No. 7**      **Has the disassembled furniture been physically tagged? Will the furniture outside the project scope already be tagged?**
- Response:**      No.
- Question No. 8**      **Can the CAD drawings be provided?**
- Response:**      CAD drawings will be provided to the awarded responsive/responsible bidder.
- Question No. 9**      **Where can the Contractor stage the disassembled existing furniture to prepare for installation?**
- Response:**      The disassembled existing furniture can be staged in the open areas toured after the Pre-Bid Conference.
- Question No. 10**      **Can final Specifications and Finishes be provided for items, 8, 9, 10, 11, 13?**
- Response:**      **Item 8** – Lunch Room Dining Table – Base-Medium Grey Textured, Core-Laminate, Top-Micro Grey, Top Edge-Grey; Lunch Room Seating – HON Olson Flex Stacker Chairs flexible chrome-plated steel frame, contoured polymer seat and back; available colors, Lava, Garnet and Navy (Color to be selected by MWAA)
- Item 9** – IT Workroom – Charcoal File Cabinets
- Item 10** – Document Control Room – Charcoal File Cabinets
- Item 11** – IT Storage Room – Charcoal File Cabinets
- Item 13** – Lounge Area Furnishing – Tables- Paint Medium Grey Textured; Laminate – Grey, Top Edge – Grey, Seating- White Polypropylene & Fiberglass Shell, Plated Base
- Question No. 11**      **What are the hours of work?**
- Response:**      The installer can assemble/disassemble during normal business hours but must ensure there is not excessive noise that will disrupt the 1<sup>st</sup> and 2<sup>nd</sup> floor tenants. Any moving of furniture in and/or out of the building must be done during off-business hours, i.e., before 8:00AM or after 6:00 PM) Monday thru Friday and at anytime on Saturday and Sunday.

**Question No. 12**      **Is the Contractor to submit overtime labor in addition to straight time pricing?**

**Response:**            This is a Lump Sum Contract, thus the Contractor's bid price should include whatever labor rates that are required to complete the Work.

**Question No. 13**      **Is the dealer to provide the furniture low voltage permit?**

**Response:**            Yes