Voluntary Efforts to Obtain MBE/WBE Participation

Please answer the following questions and return this questionnaire with attachments (i.e., ads, meeting attendance list, etc) to the Contracting Officer with your offer.

Project Name: _______________________
Solicitation Number: _______________________
Contractor: _______________________

Did your company:  

1. Attend any pre-proposal meetings that were scheduled by the Authority? If YES, please attach list of meetings attended.  

   YES  
   NO

2. Advertise subcontracting opportunities in major circulation newspapers such as: a) the Washington Post, b) trade association press, c) minority and women oriented media? If YES, please attach copies of ads for a, b, c.

   a)  
   b)  
   c)  

3. Provide timely written notice to specific MBEs/WBEs that their interest in the contract is being solicited? If YES, please attach a sample of such notification and list MBEs/WBEs contacted on page 2.  

   YES  
   NO

4. Follow-up initial solicitations of interest by personally contacting MBEs/WBEs? If YES, please list those MBEs/WBEs contacted on page 2.  

   YES  
   NO

5. Select the portions of the contract to be performed by MBEs/WBEs in a manner that will increase the likelihood of MBE/WBE participation? If YES, please attach a list of those portions of the contract selected for MBE/WBE participation.  

   YES  
   NO

6. Provide interested MBEs/WBEs with timely and thorough information about the plans, specifications and technical requirements of the contract? If YES, please list the MBEs/WBEs provided with such information on page 2.  

   YES  
   NO

7. Negotiate in good faith with interested MBEs/WBEs, and not reject MBEs/WBEs as unqualified without sound reasons based on a thorough investigation of their capabilities? If YES, list MBEs/WBEs with whom good faith negotiations were conducted on page 2.  

   YES  
   NO

8. Assist interested MBEs/WBEs in obtaining bonding and/or insurance? If YES, list MBEs/WBEs assisted on page 2.  

   YES  
   NO
9. For each question answered "YES" that requires a listing of MBEs/WBEs, please provide that listing on this page. Answers need not be limited to a single line. If more space is needed, please attach supplemental sheets. You need list an MBE/WBE firm only once. Use the first column to indicate the question(s) referenced by each firm listed.

<table>
<thead>
<tr>
<th>Question(s) Referenced</th>
<th>Name of MBE/WBE Firm</th>
<th>Type of Work</th>
<th>Date Contacted</th>
<th>Method of Contact</th>
<th>Results of Contact</th>
<th>Will Participate on Contract? YES/NO</th>
<th>Dollar Value of Proposed Subcontract</th>
</tr>
</thead>
</table>
| **Exhibit A** Page 2 of 2

9. For each question answered "YES" that requires a listing of MBEs/WBEs, please provide that listing on this page. Answers need not be limited to a single line. If more space is needed, please attach supplemental sheets. You need list an MBE/WBE firm only once. Use the first column to indicate the question(s) referenced by each firm listed.