



Report to the Business Administration Committee

Recommendation to Purchase Airport Shuttle Buses

For

**Ronald Reagan National Airport and
Washington Dulles International Airport**

April 2014

PURPOSE

Staff requests that the Business Administration Committee approve and recommend that the Board of Directors approve the purchase of 8 clean diesel buses from New Flyer of America at a total cost of \$3.6 million for use at Reagan National and Dulles International.

BACKGROUND

- The Airports Authority is implementing a multi-year program to replace the aging shuttle bus fleet supporting the public and employee parking operations at both Airports.
- Reagan National has a fleet of 20 diesel buses and 6 Compressed Natural Gas buses with an average age of 7 years. The oldest buses are 14 years in age.
- Dulles International currently has a fleet of 42 diesel buses with an average age of 6 years. The oldest buses are 13 years in age.
- Staff considered various alternative fuel technologies and has determined clean diesel is the best option at this time due to significant infrastructure improvements required at both Airports to accommodate other types of equipment.

- In 2012, 19 new buses were authorized to be purchased utilizing an existing Metropolitan Washington Council of Governments (COG) purchasing agreement awarded competitively to New Flyer of America Inc., by the County of Fairfax, Virginia. In 2013, 11 new buses were authorized and purchased the same way.
- In accordance with Section 1.3.1 of the Airports Authority's Contracting Manual, staff has evaluated various options and determined that utilizing this purchasing agreement again in 2014 is in the best interest of the Airports Authority.
- In 2014, 4 buses will be purchased for Reagan National and 4 for Dulles International. The combined initial purchase for both Airports is estimated at \$3.6 million with an anticipated delivery in Fall 2014.

RECOMMENDATION

Staff requests that the Business Administration Committee approve and recommend that the Board of Directors approve the purchase of 8 clean diesel buses from New Flyer of America using the Metropolitan Washington Council of Governments (COG) purchasing agreement awarded competitively to New Flyer of America Inc., by the County of Fairfax, Virginia at a total cost of approximately \$3.6 million for use at Reagan National and Dulles International.



Ronald Reagan Washington National Airport



Dulles Corridor Metrorail Project



Dulles Toll Road



Washington Dulles International Airport



METROPOLITAN WASHINGTON
AIRPORTS AUTHORITY

Proposed Resolution

Authorizing the Acquisition of Shuttle Buses for Both Airports

WHEREAS, The Airports Authority is undertaking a multi-year program to replace aging shuttle buses operating at both Airports;

WHEREAS, The staff has established that “clean diesel” buses are the most economical option currently available;

WHEREAS, Section 1.3.1 of the Contracting Manual permits the Airports Authority to obtain required goods by utilizing a contract previously awarded by a government entity using competitive procedures;

WHEREAS, The staff has found the best purchase option is the existing Metropolitan Washington Council of Governments purchasing agreement between Fairfax County and New Flyer of America, Inc., a competitively awarded contract;

WHEREAS, The staff has estimated that the purchase of eight buses through this purchasing agreement at a cost of \$3.6 million will save the Airports Authority money instead of conducting its own procurement;

WHEREAS, Acquisition of goods through such government-sponsored purchasing agreements is authorized in the Contracting Manual, but only up to a cost of \$3 million without Board approval; and

WHEREAS, The Business Administration Committee has reviewed the terms of this purchase as presented by staff, and recommended that the purchase should be made; now, therefore, be it

RESOLVED, That the President and Chief Executive Officer is authorized and directed to acquire eight shuttle buses through the Metropolitan Washington

Council of Governments purchasing agreement, consistent with the terms presented to the Business Administration Committee at its April 16, 2014 meeting.

For Consideration by the Business Administration Committee on April 16, 2014