

# **REPORT TO THE BOARD OF DIRECTORS**

## **RECOMMENDATION TO AWARD A CONTRACT FOR AN ARCHITECTURAL/ENGINEERING/PLANNING CONSULTANT FOR TASK PLANNING SERVICES FOR THE DULLES TOLL ROAD**

**SEPTEMBER 2012**

## PURPOSE

The Dulles Corridor Committee approved and recommends to the Board of Directors the award of an On-Call Planning and Engineering Services contract to Howard, Needles, Tammen & Bergendoff Corporation (HNTB) for planning and engineering services for the Dulles Toll Road (DTR).

## **BACKGROUND**

In March 2012, the Committee approved the terms of a pre-solicitation paper.

A Request for Qualifications was issued using full and open competition.

On May 1, 2012, five submittals were received and evaluated by a Technical Evaluation Committee.

## BACKGROUND

Contract provides consultant support for the Planning Department's studies regarding transportation improvements and strategic planning on the Dulles Toll Road.

Contract duration is one year with possible two one-year extensions.

Annual ceiling is \$2 million.

Contract requires a 35 percent Local Disadvantaged Business Enterprise (LDBE) participation.

## **RECOMMENDATION**

The Dulles Corridor Committee approved and recommends to the Board of Directors the award of an On-Call Planning and Engineering Services contract to HNTB Corporation for a one-year term with two one-year extension options. The annual cost is not to exceed \$2 million.

## Proposed Resolution

### Selection of an Architectural, Engineering and Planning Consultant For On-Call Planning and Programming Services Dulles Toll Road

WHEREAS, The contract for on-call architectural, engineering and planning and programming services on the Dulles Toll Road expired June 30;

WHEREAS, The Dulles Corridor Committee concurred in the terms and issuance of a Request for Qualifications Information (RFQI) for this contract at its March 2012 meeting;

WHEREAS, A Technical Evaluation Panel has considered the firms responding to the RFQI and recommended an award to the HNTB Corporation;

WHEREAS, The Dulles Corridor Committee is satisfied with the results of the competitive procurement process, as presented at its July 18, 2012 meeting; now, therefore, be it

RESOLVED, That the President and Chief Executive Officer is authorized and directed to enter into a one-year task order contract, with two one-year extension options, with HNTB, consistent with the terms presented to the Dulles Corridor Committee at its July 18, 2012 meeting.

*Recommended by the Dulles Corridor Committee on July 18, 2012  
For Consideration by the Board of Directors on September 19, 2012*