



METROPOLITAN WASHINGTON AIRPORTS AUTHORITY

RFP No. 1-18-C002 Refuse Removal and Recycling Services at DCA, IAD & DTR

October 23, 2017

Questions and Answers

Notice: Questions may have been edited for clarity and relevance.

- 1. Question:** Who is currently providing the waste/recycling services at each Airport and the Dulles Toll Rd?

Answer: **Con-Serv Industries Inc. is the service provider for Washington Dulles Airport and Dulles Toll Road. IESI MD Corporation is the service provider for Reagan Airport.**
- 2. Question:** Can the previous Pricing Bid Sheets be supplied?

Answer: **Historical Pricing Schedule may be provided under Freedom of Information (FOI) request.**
- 3. Question:** What are the current rates for each area?

Answer: **See Answer to Question No. 2.**
- 4. Question:** Are bidders required to submit a proposal for all 3 services areas, or can bidders choose which service area(s) to bid on?

Answer: **Offeror may propose various service areas. See Amendment 002 – Attachment 03.**
- 5. Question:** Per Section V, #19 (Site Investigation) of the Solicitation, (The Authority assumes no responsibility for any conclusions or interpretations made by the offeror on the basis of the information made available by the Authority). Therefore, in order to submit a compliant proposal with accurate information of each site and the required containers, ESI would like to request a site visit to each location.

Answer: **See Amendment No. 002. Attendees must RSVP to the contact number given on the Amendment 002 – Attachment 01 or to Darrin.Cooper@MWAA.COM on or before 12:00PM October 24, 2017.**
- 6. Question:** Due to the large collection of data that is necessary for this Solicitation submittal, a bid extension of no less than 2 weeks is requested to November 8th, 2017.

Answer: **See Amendment No. 001 and Amendment 002.**

7. **Question:** Please clarify if the Recycle Reimbursement requirement is for all Recycled Material or is it is for Metal Disposal only?
- Answer:** **Dulles Airport and DTR: For reimbursement see the Price Schedule, I. Base Services, C Disposal Services, 2. Recycling Cost/Reimbursement.**
- Reagan Airport: All materials.**
8. **Question:** Please clarify that if any Option Period is exercised, will the equipment that is in place have to be no more than 2 years old at the beginning of the Option Period, or will the equipment be required to be replaced only when it is damaged/unfit for use during the entire term of the contract?
- Answer:** **No, the equipment placed at the time of award is for the duration of the contract unless it is required to be replaced if damaged or unfit.**
9. **Question:** Please clarify that if the Incumbent Companies are awarded this new contract, will they have to provide equipment that is no more than 2 years old within 30 days of award?
- Answer:** **Yes.**
10. **Question:** Please clarify if the Front-End container weight tickets can be in an Electronic format, or do they have to be physically printed out at each container service?
- Answer:** **The tickets must be printed per container and accompany the monthly invoices; however you can provide an electronic summary report as well.**
11. **Question:** Please clarify if the Front-End container weight can be in NET weight?
- Answer:** **Yes.**
12. **Question:** Please clarify if bidders can co-mingle Front-End disposal materials from other customer sites, as long as the provided weights are specific to MWAA services only.
- Answer:** **Not allowed due to security issues.**
13. **Question:** Please clarify when the 4, 6 and 8 hour time requirements begin on service issues.
- Answer:** **Time requirements begin when the contractor has received notification from the COTR or the Work order Desk.**
14. **Question:** Please clarify when the 12 hour requirement begins on a request to dispose of Metal.
- Answer:** **See Answer to Question No. 14.**
15. **Question:** Please clarify identical provisions, Section B4 (Reagan SOW) and Section 2.4 (Dulles SOW). If the bidders are required to supply tonnages on each service, do these Section requirements apply?
- Answer:** **Yes.**

16. **Question:** Can the Roll-Off tonnage reports from all locations be supplied from the previous 12 months?

Answer: No. We do not track it separately.

17. **Question:** Can Front-End tonnage reports be supplied by container, by month, by lift for the previous 12 months?

Answer: See Answer to Question no. 16.

18. **Question:** Can the Volume by Material Type be supplied from the previous 12 months in both Front-End and Roll-Off containers?

Answer: Dulles Airport and DTR: See SOW Section XV, Three Year Work History.
Reagan Airport: See below:

DCA THREE YEAR WORKLOAD HISTORY			
ITEM TYPE of REFUSE	QUANTITY IN TONS		
	2014	2015	2016
1 Refuse	3931.87	4350.97	4050.54
3 Single Stream	633.64	677.38	526.13
4 Metal	73	101.23	76

19. **Question:** Please clarify what container colors must be used at all sites if the container is placed for a Temporary Service or a Special Event.

Answer: Dulles Airport and DTR: Contractor owned containers, trash is green and recycle is blue.

Reagan Airport: See Statement of Work IV Base Services. A. Equipment Temporary and/or special event containers are not required to meet the color requirements of contract; however they are required to be in acceptable condition to the Airports Authority.

20. **Question:** Reimbursements of overweight charges are allowed for loads over 8 tons. Please clarify if only overweight citations for loads over 8 tons will be reimbursed by MWAA.

Answer: Typically roll-off containers do not exceed eight (8) tons. However, for containers that may exceed eight (8) tons, the Contractor shall be reimbursed the overweight ticket charge.

21. **Question:** What are the current sites being used for tire disposal and pallet disposal?

Answer: Dulles Airport: Waste contractor supplies three 20 yd. roll-offs for pallets which are located inside the gate on the AOA, no tire disposal.

Reagan Airport: No specific location, the Contractor ensures that they transport all shipping pallets to a facility that accepts the load regardless of minor contamination from other types of material.

DTR: See Amendment 002 – Attachment 02 for DTR location.

22. **Question:** Please clarify what information is needed for the 5 year safety record? Is there a specific format that bidders should use? Would DOT Registers and OSHA logs be acceptable?

Answer: See Amendment No. 002. DOT and OSHA logs are acceptable.

- 23. Question:** Please clarify what the Sunday service requirements are at Dulles Airport; how many Front-End and how many Roll-Off/Compactors will need to be serviced? Can the historical data for the last 12 months be provided for this requirement? Since there are no open disposal sites on Sundays, how is the current provider disposing of the material during the evening/early morning hours?
- Answer:** **We have not had to use a Sunday service. This was added to supplemental services to give us that option should the unprecedented need arise.**
- 24. Question:** Please clarify the requirement for a list of all current clients. Is this for A/R (customers) and A/P (vendors)?
- Answer:** **The Airports Authority makes no distinction between A/R and A/P clients. See Amendment 002 – Attachment 03.**
- 25. Question:** Please clarify the level of security that the Maintenance Personnel will need.
- Answer:** **Dulles Airport: See SOW Section VII**
Reagan Airport: See SOW VI – General Requirements, Item D. Security Provision
DTR: No security ID is needed.
- 26. Question:** Please clarify how bidders are to provide the sale of recycling material in the monthly report if payments are not received from the disposal facilities in time to make the reporting deadline by the 10th of each month.
- Answer:** **Dulles Airport and DTR: The 10th of each month allows for additional time to receiving payment.**
Reagan Airport: See SOW IV – Base Services, Item B. Collection and Disposal
- 27. Question:** Please clarify if any of the Front-End containers at Reagan Airport are Compactors.
- Answer:** **No. None are compactors.**
- 28. Question:** The Reagan Airport schedule isn't provided by service/container, i.e. M,T,W,TH,F,S. Can the requirements be amended to include this information?
- Answer:** **See Amendment 002 - Appendix I.**
- 29. Question:** In the Dulles Airport SOW, the service schedule doesn't list the site ID to tie it back to the price sheet and the descriptions are also different. Can this information be amended?
- Answer:** **The descriptions are the same; the service schedule provides detailed locations as well as service days. See Amendment 002 – Appendix I.**
- 30. Question:** On Reagan Airport - The sample invoice in the SOW does not match the Price Schedule. Item 2.03 in pricing schedule is #8 – Warehouse; item 2.03 in invoice in SOW is #6 AOA, ALLIED MAINTENANCE (8 yd front-load). Can this information be amended?
- Answer:** **Invoice is just a sample.**

- 31. Question:** Can a separate line item be added into the Pricing Schedule for the cost of the designated Site Project Manager for Reagan Airport?
- Answer:** **No. See Amendment 002.**
- 32. Question:** During the Pre-Proposal Conference, there seemed to be a discrepancy of the required container colors. Please clarify what the container colors need to be at each location.
- Answer:** **See Answer to Question no. 19.**
- 33. Question:** During the Pre-Proposal Conference, it was indicated that the approximate award date will be 12/20/2017. Please clarify what the approximant service start date would be for each location.
- Answer:** **The contract effective date is anticipated to be April 1, 2018.**
- 34. Question:** The Summary Tab of the Pricing Schedule indicates that the Grand Total is for the Base Period Plus Three Option Years. Please clarify if the Option Period is for Two (2) or Three (3) Years.
- Answer:** **See Amendment 002.**
- 35. Question:** Since all weight information is downloaded to an operating system can we submit weight and time reports instead of small, hard to manage truck printer tickets for each container?
- Answer:** **You can submit the reports; however the tickets are also required.**
- 36. Question:** Does the 30% LDBE requirement equal a total of the 3 bids combined? If not how do you handle the Dulles Toll Contract which only has two containers? How do you sub-contract 30% of two containers?
- Answer:** **The 30% LDBE applies to the overall contract.**
- 37. Question:** In the past I-66 transfer station has accepted out of county refuse. Since the fire at the Covanta burn facility, the I-66 transfer station is no longer accepting out of county refuse. With that being said, if I-66 permanently bans out of county waste will the Authority allow for a separate line item to cover the additional disposal cost and additional truck-travel expense to an approved burn facility farther away?
- Answer:** **The I-66 transfer station is anticipated to reopen prior to 2018.**
- 38. Question:** Is MWAA going to provide all container identification numbers?
- Answer:** **MWAA will provide ID numbers; the contractor will provide the signage.**
- 39. Question:** Is the contracts site manager scheduling all pulls on behalf of the contract when container capacities reach 75% or more? Does this include all containers?
- Answer:** **See SOW IV- Base Services, Item B – Collection and Disposal**

40. **Question:** Will the contract site manager be provided office space at Dulles and Reagan airports to conduct business for the airports?
- Answer:** **Dulles Airport: No office will be provided.**
- Reagan Airport: Yes. See SOW IX – Deliverables, XI – Authority Furnished Resources**
41. **Question:** If gates have planes on them, what criteria should the contractor abide by when trying to determine whether or not to attempt a service?
- Answer:** **Generally aircraft do not block containers however if that is the case the vehicle must remain 50' from the aircraft. If that cannot be achieved then it must be reported on the weekly missed service report with photographic documentation.**
42. **Question:** If the contractor has to provide a container under two years old, as required by the RFP, and airport personnel damages the container, i.e, driver fork lifts through the container, will the authority reimburse the contractor for the damages?
- Answer:** **The entity that damaged the container would be responsible for the damages. Contractor is solely responsible for recouping any damage reimbursements.**
43. **Question:** If containers must be less than 2 years, do this mean Dulles has to replace all its compactors on the property since they exceed the required age? The age on containers should not be an issue as long as containers are presentable and leak proof. Will the Authority reconsider its mandate for containers two years or less at the inception of the agreement? If a container is completely refurbished, can it be considered for use as two years and under?
- Answer:** **No, See SOW - SECTION, IV BASE SERVICES**
44. **Question:** On Dulles Airport SOW - Deliveries time restricted to 6 AM – 3 PM, What does this pertain to?
- Answer:** **New deliveries or drop-off of new containers on the AOA.**
45. **Question:** On Dulles Airport SOW - Can you please give examples of “minor contamination” specifically pertaining to pallet dumpsters, recycling dumpsters, and scrap metal dumpsters?
- Answer:** **Minor contamination refers to any debris that the container is not planned to receive. i.e. a chair in the pallet container or plastic drinking bottles that may contain liquids in the commingled recycling containers.**
46. **Question:** Does Reagan Airport require trucks to start all trash and recycling collection of the front end containers with an empty truck when starting work at Reagan airport? Does it also require trash and recycling trucks that collect front end containers to go directly to the disposal/recycling center site after collection at Reagan Airport? In other words, do we have to have dedicated trucks for Reagan airport only?
- Answer:** **Yes. There will be “no” comingling of MWAA waste with non-MWAA waste.**

47. **Question:** On Reagan Airport - Some of the current equipment on site appears older than 2 years old based on pictures provided in the bid specifications. Is this the first year the 2 years old criteria is in effect? Does the 2 year age requirement apply to the compactors?
- Answer:** This is not the first year. A variety of photos with dates were compiled. See Statement of Work IV Base Services A. Equipment The requirement for equipment being less than 2 year old at contract start date applies to all equipment.
48. **Question:** Who are the current contractor and sub-contractor (if any) at Reagan Airport?
- Answer:** See Answer to Question no. 01.
49. **Question:** What is the current annual contract amount? What percentage was the 2017 contract price increase?
- Answer:** Annual contract amounts and percentage price increases may be provided under Freedom of Information (FOI) request.
50. **Question:** Are GPS and RFID tracking system required on this job? If so, what are the current systems in use?
- Answer:** No.
51. **Question:** Will the contracts at each airport mirror each other as far procedure (Invoicing, Reports, Response Times, etc.)?
- Answer:** No. Refer to the requirements of the Statement of Work for each area.
52. **Question:** The current cans at Reagan Airport are Blue with white letter for trash and white with blue letter for recycling. The Dulles SOW Section IV Item 1.4.7 states that waste cans shall be Green or Gray with white letter. Will the container color be different for each location?
- Answer:** See Answer to Question no. 19.
53. **Question:** The current contract at DCA is under the 80% rule which means that no can be over 80% full at any time. Will it be the same for IAD?
- Answer:** No.
54. **Question:** Please clarify the requirement for Sunday Services.
- Answer:** Dulles Airport: See Answer to Question no. 23.
Reagan Airport: As needed basis.
55. **Question:** In the Dulles SOW Section VI Item 3.0 Special Event, please clarify that the unit prices in "Supplemental Services" will be used to fulfill these costs.
- Answer:** That is correct.

- 56. Question:** Will WMAA entertain two sets of pricing from a single offeror? (One set for all-inclusive pricing of all three locations awarded, and another set of pricing for an award of any combination of the three locations)
- Answer:** **Yes. See Amendment 002.**
- 57. Question:** Are there any hours restrictions or required hours to service any of the locations? If so, please provide details.
- Answer:** **Dulles Airport: See SOW Section XI - Hours of Operation**
DTR: See SOW – Item 9.0 Hours of Operation
Reagan Airport: See SOW - General Requirements, Personnel
- 58. Question:** Please describe the required procedures for obtaining driver access and authorization and if different and separate access restrictions exist for each airport.
- Answer:** **See SOW Appendix F, G and H.**
- 59. Question:** How long does it generally take to get a driver authorized for access at each airport?
- Answer:** **It can vary but normally 1 to 3 weeks.**
- 60. Question:** Are monthly invoices required to be submitted using the MWAA's excel format, or can contractors submit invoices generated from their own billing system?
- Answer:** **Invoices must be submitted using MWAA's excel format.**
- 61. Question:** Who are the current service providers for each facility?
- Answer:** **See Answer to Question no. 1.**
- 62. Question:** What are the current service rates/fees for each facility?
- Answer:** **See Answer to Question no. 2.**
- 63. Question:** The specifications require that the waste be delivered to a waste to energy incinerator. Would the contractor be given any exception to this for instances when these facilities are not open, such as when they take down-time or are closed due to fire or natural disaster?
- Answer:** **In the event of equipment breakdown or incinerator plant closure, when non-recyclable refuse must be disposed of at a landfill, the tonnage amounts must be documented and reported to the COTR. The Contractor shall document and report all waste disposed in the landfill to include date, weight, and explanation.**
- 64. Question:** We would like to schedule a site visit for the facilities and have the deadline for questions extended until after the visits are complete.
- Answer:** **See Answer to Question no. 5.**