

SCHEDULES AND AGENDAS  
FOR  
WEDNESDAY, NOVEMBER 15, 2017

**Corporate Offices**  
**Two Potomac Yard, 2733 Crystal Drive, Arlington, VA 22202**  
**Fifth Floor Conference Room**

**8:30 a.m. Nominations Committee Meeting<sup>1</sup>**

Tab 1 Report on Candidates for Officers (Oral)

Caren Merrick

**8:45 a.m. Board of Directors Annual Meeting**

Tab 2 Election of Chairman, Vice Chairman and Secretary (Oral)

Tab 3 Minutes of the October 18, 2017 Board of Directors Meeting

Tab 4 Committee Reports

4.1 Business Administration Committee (Summary Minutes included;  
Committee Report presented October 18, 2017)

4.2 Dulles Corridor Committee (Summary Minutes included; Committee  
Report presented October 18, 2017)

4.3 Executive and Governance Committee

4.4 Finance Committee

4.5 Human Resources Committee

4.6 Risk Management Committee

4.7 Strategic Development Committee (Summary Minutes included;  
Committee Report presented October 18, 2017)

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<sup>1</sup> All Committee Meeting times are approximate. The Committee Meetings may begin earlier or later than the scheduled times.

- Tab 5 Information Items
- 5.1 President's Report (Oral)
- 5.2 Executive Vice Presidents' Reports
- Tab 6 New Business (Oral)
- Tab 7 Unfinished Business (Oral)
- Tab 8 Other Business & Adjournment (Oral)

**9:30 a.m. Business Administration Committee**

- Tab 9 Pre-Solicitation Terms for Insurance Broker Services
- Tony Vegliante Vice President for Human Resources and Administrative Services
- Tab 10 Quarterly Acquisition Report
- Julia Hodge Vice President, Supply Chain Management

**10:00 a.m. Strategic Development Committee Meeting**

- Tab 11 Airline Business Development Information Report
- Jerome Davis Executive Vice President and Chief Revenue Officer  
Mike Stewart Vice President, Airline Business Development
- Tab 12 Ronald Reagan Washington National Airport Project Journey
- Roger Natsuhara Vice President for Engineering

**10:30 a.m. Dulles Corridor Committee Meeting**

- Tab 13 Dulles Corridor Metrorail Project Monthly Cost and Schedule Update for Phase 2 as of September 30, 2017
- Charles Stark Vice President, Dulles Corridor Metrorail Project  
Tim O'Reilly Assistant Controller, Dulles Corridor Metrorail Project

**10:45 a.m. Finance Committee Meeting**

- Tab 14      Recommended 2018 Budget
- Andy Rountree                      Vice President for Finance and Chief Financial Officer  
                 Rita Alston                              Budget Manager
- Tab 15      Financial Advisors’ Report – Aviation Enterprise
- Andy Rountree                      Vice President for Finance and Chief Financial Officer
- Ken Cushine                              Frasca & Associates, L.L.C.  
                 Marvin Sun                                  Frasca & Associates, L.L.C.
- Tab 16      Financial Advisors’ Report – Dulles Corridor Enterprise
- Andy Rountree                      Vice President for Finance and Chief Financial Officer
- Ken Cushine                              Frasca & Associates, L.L.C.  
                 Marvin Sun                                  Frasca & Associates, L.L.C.
- Jim Taylor                                  Mercator Advisors LLC
- Tab 17      Report for Budget Reprogrammings (Quarter Ended September 30, 2017) (Oral)
- Andy Rountree                      Vice President for Finance and Chief Financial Officer  
                 Rita Alston                              Budget Manager
- Tab 18      Quarterly Report of Investment Program (Quarter Ended September 30, 2017)
- Andy Rountree                      Vice President for Finance and Chief Financial Officer  
                 Nancy Edwards                          Manager, Treasury Department
- Tab 19      October 2017 Financial Report – Aviation Enterprise
- Andy Rountree                      Vice President for Finance and Chief Financial Officer  
                 Anne Field                                  Acting Controller
- Tab 20      October 2017 Financial Report – Dulles Corridor Enterprise
- Andy Rountree                      Vice President for Finance and Chief Financial Officer  
                 Anne Field                                  Acting Controller

**11:15 a.m. Executive and Governance Committee Meeting**

Regular Session

Tab 21 Recommendation to Amend the Code of Ethics for Members of the Board of Directors and Code of Ethics for Employees

Phil Sunderland

Vice President and General Counsel

Naomi Klaus

Ethics Officer

Executive Session<sup>2</sup>

Tab 22 Personnel Matters

Tony Vegliante

Vice President for Human Resources and Administrative Services

Peter Kennedy

PRM Consulting Group

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<sup>2</sup> Pursuant to Article IX, Section 3(a) of the Authority Bylaws which permits the Board and its Committees to move into executive session for personnel matters such as employment, appointment, assignment, promotion, demotion, performance appraisal, discipline, resignation, salaries and benefits, and interviews of Directors, officers, and employees of the Authority, and applicants for the same.

**2017 Airports Authority Board Committees and Membership\***

<b>Committees</b>	<b>Chair</b>	<b>Members</b>
Ethics Review (at call of Committee Chair)	Nina Mitchell Wells	Robert W. Lazaro, Jr. Caren Merrick Thorn Pozen Mark Uncapher Joslyn N. Williams Shaw McDermott (ex officio)
Executive and Governance (at call of Chair)	Shaw McDermott	Earl Adams, Jr. Barbara Lang Caren Merrick Warner H. Session David G. Speck
Nominations (at call of Committee Chair)	Caren Merrick	Earl Adams, Jr. Barbara Lang Nina Mitchell Wells Shaw McDermott (ex officio)
<b>Standing Committees</b>	<b>Chair</b>	<b>Members</b>
Business Administration (monthly)	Caren Merrick Co-Chair  Warner H. Session Co-Chair	Katherine K. Hanley Barbara Lang A. Bradley Mims David G. Speck William Sudow J. Walter Tejada Shaw McDermott (ex officio)
Dulles Corridor (monthly)	Katherine K. Hanley Co-Chair  A. Bradley Mims Co-Chair	Anthony Griffin Robert W. Lazaro, Jr. Caren Merrick Thorn Pozen Warner H. Session Nina Mitchell Wells Shaw McDermott (ex officio)
Finance (monthly)	Earl Adams, Jr. Co-Chair  David G. Speck Co-Chair	Barbara Lang Caren Merrick A. Bradley Mims William Sudow J. Walter Tejada Mark Uncapher Joslyn N. Williams Shaw McDermott (ex officio)
Human Resources (quarterly)	Anthony Griffin Co-Chair  Thorn Pozen Co-Chair	Earl Adams, Jr. Katherine K. Hanley Robert W. Lazaro, Jr. J. Walter Tejada Mark Uncapher Shaw McDermott (ex officio)
Risk Management (formerly Audit - Legal) (quarterly)	William Sudow Co-Chair  Joslyn N. Williams Co-Chair	Anthony Griffin Thorn Pozen David G. Speck Shaw McDermott (ex officio)
Strategic Development (monthly)	Barbara Lang Co-Chair  Nina Mitchell Wells Co-Chair	Anthony Griffin Katherine K. Hanley Robert W. Lazaro, Jr. A. Bradley Mims Thorn Pozen Warner H. Session William Sudow Mark Uncapher Joslyn N. Williams Shaw McDermott (ex officio)