



SCHEDULES AND AGENDAS  
FOR  
WEDNESDAY, FEBRUARY 20, 2013

**Conference Rooms 1A/1B/1C**

**8:30 a.m. Audit – Legal Committee Meeting<sup>1</sup>**  
**(Materials in Tab A)**

**Executive Session<sup>2</sup>**

- |    |                           |         |
|----|---------------------------|---------|
| I. | Pending Litigation Report | Tab A-1 |
|    | Phil Sunderland           |         |

**9:00 a.m. Board of Directors Meeting**  
**(Materials in Tab B)**

- |     |  |         |
|-----|--|---------|
| I.  | Minutes of the January 16, 2013 Board of Directors Meeting | Tab B-1 |
| II. | Committee Reports  | Tab B-2 |
|     | A. Audit – Legal Committee                                 |         |
|     | B. Dulles Corridor Committee                               |         |
|     | C. Finance Committee                                       |         |

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<sup>1</sup> All meeting times are approximate. The meetings may begin earlier or later than the scheduled times.

<sup>2</sup> Pursuant to Article IX, Section 3(e) of the Airports Authority Bylaws which permits the Board and its Committees to move into executive session to consult with the Airports Authority's legal counsel or staff, and/or with consultants, regarding legal issues or matters affecting or involving the Airports Authority, including pending or potential litigation, pending or potential legislation and compliance with legal requirements.

- III. Information Items
  - A. President's Report
  - B. Executive Vice President's Report Tab B-3
- IV. New Business
- V. Unfinished Business
- VI. Other Business & Adjournment

**10:00 a.m. Dulles Corridor Committee Meeting**  
**(Materials in Tab C)**

- I. Dulles Corridor Metrorail Project Monthly Cost Summary and Project Update Tab C-1  
  
Frank Holly  
Pat Nowakowski
- II. Pre-Solicitation Terms to Lease Office Space for the Dulles Corridor Metrorail Project, Tab C-2  
Phase 2  
  
Frank Holly  
Pat Nowakowski
- III. Preliminary December 2012 Financial Report – Dulles Corridor Enterprise Tab C-3  
  
Mark Adams  
Mark Tune
- IV. January 2013 Financial Report – Dulles Corridor Enterprise Tab C-4  
  
Mark Adams  
Mark Tune

**10:30 a.m. Business Administration Committee Meeting**  
**(Materials in Tab D)**

- |       |   |         |
|-------|---|---------|
| I.    | Recommendation to Award the Foreign Currency Exchange and Business Services Contract at both Airports                                   | Tab D-1 |
|       | Steve Baker<br>Kathleen Verret  |         |
| II.   | Recommendation Paper to Purchase Engineered Material Arresting Systems from Engineered Arresting Systems Corporation at Reagan National | Tab D-2 |
|       | Frank Holly<br>Steve Smith  |         |
| III.  | Recommendation Paper for the Specialized Electronics Systems Operation and Maintenance Services at Dulles International                 | Tab D-3 |
|       | Chris Browne  |         |
| IV.   | Recommendation Paper for a Less than Full and Open Competition of Chemical Water Treatment Services for Dulles International            | Tab D-4 |
|       | Chris Browne  |         |
| V.    | Revised Pre-Solicitation Terms for Custodial Services at Reagan National  | Tab D-5 |
|       | Paul Malandrino   |         |
| VI.   | Status on the Draft Fourth Edition of the Contracting Manual  | Tab D-6 |
|       | Andy Rountree<br>Phil Sunderland  |         |
| VII.  | Quarterly Acquisition Report  | Tab D-7 |
|       | Andy Rountree<br>Mark Adams   |         |
| VIII. | Small Business Contracting Summary as of December 31, 2012  | Tab D-8 |
|       | Steve Baker<br>Richard Gordon   |         |

IX. Disadvantaged Business Enterprise 2012 Achievements for Concessions Tab D-9

Steve Baker  
Richard Gordon

**11:30 a.m. Finance Committee Meeting**  
**(Materials in Tab E)**

I. Financial Advisors' Report – Aviation Enterprise Tab E-1

Ken Gibbs                      Jefferies

Andy Rountree

II. Appointment of Senior Book-Running Manager and Co-Senior Manager for Series 2013 Airport System Revenue Bonds Tab E-2

Andy Rountree

III. Financial Advisors' Report – Dulles Corridor Enterprise Tab E-3

Doreen Frasca                      Frasca & Associates, LLC

Bryan Grote                      Mercator Advisors, LLC

Andy Rountree

IV. Budget Reprogrammings for the Fourth Quarter of 2012 Tab E-4

Andy Rountree  
Rita Alston

V. Quarterly Investment Committee Report Tab E-5

Andy Rountree  
Nancy Edwards

VI. Preliminary December 2012 Financial Report – Aviation Enterprise Tab E-6

Andy Rountree  
Mark Tune

VII. January 2013 Financial Report – Aviation Enterprise

Tab E-7

Andy Rountree  
Mark Tune

**2013 MWA Board Committees and Membership\***

Committees	Chair	Members
**Audit - Legal (at call of Chairs)	Shirley Robinson Hall Co-Chair, Audit  Earl Adams, Jr. Co-Chair, Legal	Frank M. Conner III Elaine N. McConnell Shaw McDermott Caren Merrick Warner H. Session Nina Mitchell Wells Michael A. Curto (ex officio)
Ethics Review (at call of Committee Chair)	To be Determined	Earl Adams, Jr. Barbara Lang McDermott or Wells Caren Merrick
***Executive and Governance (at call of Chair)	Michael A. Curto	Richard S. Carter Thomas M. Davis III Barbara Lang Shaw McDermott Warner H. Session Todd A. Stottlemeyer Nina Mitchell Wells
Nominations (at call of Committee Chair)	To be Determined	Richard S. Carter Frank M. Conner III Hall or Session McDermott or Wells
Standing Committees	Chair	Members
Business Administration (monthly--3rd Wed)	Warner H. Session	Earl Adams, Jr. Richard S. Carter Anthony Griffin Shirley Robinson Hall Barbara Lang Caren Merrick Nina Mitchell Wells Joslyn N. Williams Michael A. Curto (ex officio)
Dulles Corridor (monthly--3rd Wed)	Thomas M. Davis III	Earl Adams, Jr. Lynn Chapman Frank M. Conner III Anthony Griffin Shirley Robinson Hall Elaine N. McConnell Shaw McDermott Caren Merrick Warner H. Session Todd A. Stottlemeyer Nina Mitchell Wells Joslyn N. Williams Michael A. Curto (ex officio)

Finance (monthly--3rd Wed)	Frank M. Conner III	Richard S. Carter Lynn Chapman Thomas M. Davis III Anthony Griffin Barbara Lang Shaw McDermott Caren Merrick Warner H. Session Todd A. Stottlemeyer Michael A. Curto (ex officio)
Strategic Planning and Development (quarterly-3rd Wed)	Lynn Chapman	Richard S. Carter Thomas M. Davis III Anthony Griffin Barbara Lang Elaine N. McConnell Shaw McDermott Joslyn N. Williams Michael A. Curto (ex officio)

\* Effective January 17, 2008, the Compensation Committee was dissolved and its functions transferred to a newly established Executive Committee. Two other new committees were also established at that time, the Dulles Corridor and Public Safety Committees. Effective June 29, 2009, the Public Safety Committee is dissolved and its functions transferred to the Committee of the Whole. Effective June 29, 2009, the Information Technology Committee is dissolved and its functions transferred to the Business Administration Committee. Effective September 2, 2010, the Steering Committee is dissolved and its functions transferred to the Strategic Development Committee. Effective July 2011, the Special Executive Search Committee is dissolved. Chairman Michael Curto continues to serve as the Board's Representative to the Airports Authority's Retirement Committee.

\*\* Effective January 1, 2012, the Audit and Legal Committees have been combined. Also, the Planning and Construction Committee has been dissolved; its jurisdictions are now combined with the Strategic Development Committee, forming a new committee titled Strategic Planning and Development. Additionally, the Committee schedule has changed, as noted.

\*\*\*Effective January 1, 2011, the Executive Committee was renamed the Executive and Governance Committee and the Board's governance functions have been transferred to this Committee.

February 14, 2013