



SCHEDULES AND AGENDAS  
FOR  
WEDNESDAY, NOVEMBER 13, 2013

**Conference Rooms 1A/1B/1C**

**8:00 a.m. Finance Committee Meeting<sup>1</sup>**

Executive Session<sup>2</sup>

Tab 1 Information Paper Regarding Negotiations for a Liquidity Facility for the Aviation Enterprise's Commercial Paper Program

Andy Rountree

Guy Nagahama

Jefferies

Tab 2 Recommendation Regarding Assignment of Roles for Investment Banking Firms on Anticipated Transactions for the Dulles Corridor Enterprise

Andy Rountree

Doreen Frasca

Frasca & Associates, L.L.C.

Bryan Grote

Mercator Advisors LLC

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<sup>1</sup> All meeting times are approximate. The meetings may begin earlier or later than the scheduled times.

<sup>2</sup> Pursuant to Article IX, Section 3(c) of the Airports Authority Bylaws which permits the Board and its Committees to move into executive session to consider existing or prospective contracts, business or legal relationships to protect proprietary or confidential information of the Airports Authority, any person or company; the financial interest of the Airports Authority; or the negotiating position of the Airports Authority.

Regular Session

Tab 3      Selection of Senior Manager(s) and Co-Manager(s) for the Dulles Toll Road Revenue Bonds, Series 2014

Andy Rountree

Doreen Frasca                      Frasca & Associates, L.L.C

Bryan Grote                      Mercator Advisors LLC

Tab 4      Selection of Firm(s) for Negotiation of Potential Transportation Infrastructure Finance and Innovation Act Anticipation Notes

Andy Rountree

Doreen Frasca                      Frasca & Associates, L.L.C

Bryan Grote                      Mercator Advisors LLC

Tab 5      Recommendation to Approve the Proposed Resolution Authorizing the Dulles Toll Road Subordinated Lien Revenue Notes, Series 2013

Andy Rountree

Tab 6      Recommendation to Approve the Submission of the Passenger Facility Charge Application for Reagan National Airport to Fund the Airport Metrorail Station Project at Dulles International Airport and Certain Airfield Projects at Reagan National Airport

Andy Rountree

Tab 7      2014 Budget Update

Andy Rountree

Rita Alston

Tab 8      Budget Reprogrammings for the Third Quarter of 2013

Andy Rountree

Rita Alston

- Tab 9 Financial Advisors' Report – Aviation Enterprise  
Andy Rountree  
Guy Nagahama Jefferies
- Tab 10 Financial Advisors' Report – Dulles Corridor Enterprise  
Andy Rountree  
Doreen Frasca Frasca & Associates, L.L.C.  
Jim Taylor Mercator Advisors LLC
- Tab 11 Investment Program Report for the Third Quarter of 2013  
Mark Adams  
Nancy Edwards
- Tab 12 October 2013 Financial Report – Aviation Enterprise  
Andy Rountree  
Chris Wedding

**9:45 a.m. Nominations Committee Meeting**

- Tab 13 Recommendation on Candidates for Officers  
Shirley Hall

**10:00 a.m. Annual Board of Directors Meeting**

- Tab 14 Election of Chairman, Vice Chairman and Secretary (Oral)
- Tab 15 Minutes of the October 16, 2013 Board of Directors Meeting
- Tab 16 Committee Reports
- 16.1 Audit – Legal Committee
- 16.2 Business Administration Committee
- 16.3 Dulles Corridor Committee

- 16.4 Executive and Governance Committee (October 16 Committee Report presented on October 16 – Summary Minutes included)
- 16.5 Finance Committee
- Tab 17 Information Items
  - 17.1 President’s Report (Oral)
  - 17.2 Executive Vice President’s Report
- Tab 18 New Business
  - 18.1 Recommendation to Approve 2014 Medical and Dental Insurance Programs and Proposed Premiums
  - 18.2 Recommendation to Approve the Proposed Resolution Authorizing the Dulles Toll Road Subordinated Lien Revenue Notes, Series 2013
  - 18.3 Selection of Senior Manager(s) and Co-Manager(s) for the Dulles Toll Road Revenue Bonds, Series 2014
  - 18.4 Selection of Firm(s) for Negotiation of Potential Transportation Infrastructure Finance and Innovation Act Anticipation Notes
  - 18.5 Recommendation to Approve the Submission of the Passenger Facility Charge Application for Reagan National Airport to Fund the Airport Metrorail Station Project at Dulles International Airport and Certain Airfield Projects at Reagan National Airport
- Tab 19 Unfinished Business (Oral)
- Tab 20 Other Business & Adjournment (Oral)

**11:00 a.m. Business Administration Committee Meeting**

- Tab 21 Proposed Amendments to Metropolitan Washington Airports Authority Regulations
  - Phil Sunderland
  - Paul Malandrino
  - Chris Browne

Tab 22 Pre-Solicitation Terms for 2015 Healthcare Plans

Tony Vegliante  
Warren Reisig

Tab 23 Quarterly Acquisition Report

Mark Adams  
Liz Bryan

**11:30 a.m. Dulles Corridor Committee Meeting**

Tab 24 Dulles Corridor Metrorail Project Phase 1 Monthly Cost Summary

Frank Holly  
Pat Nowakowski

Tab 25 Dulles Corridor Metrorail Project Quarterly Update

Frank Holly  
Pat Nowakowski

Tab 26 Dulles Corridor Metrorail Project Quarterly Update

Larry Melton                      Dulles Transit Partners

Tab 27 Pre-Solicitation Terms on the Procurement for Special Inspection and Testing Services for Phase 2 Dulles Corridor Metrorail Project

Frank Holly  
Pat Nowakowski

Tab 28 October 2013 Financial Report – Dulles Corridor Enterprise

Mark Adams  
Chris Wedding

**12:15 p.m. Audit – Legal Committee Meeting**

Regular Session

Tab 29 2014 Risk Assessment and Audit Plan

Valerie Holt

Tab 30 Audit Follow-Up Summary

Valerie Holt

Tab 31 Overhead Rate Reports

Valerie Holt

Executive Session<sup>3</sup>

Tab 32 PricewaterhouseCoopers Audit Planning and Discussion

Kelly Thornton

PricewaterhouseCoopers

Norman Graves

Bert Smith & Company

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<sup>3</sup> Pursuant to Article IX, Section 3(g) of the Airports Authority Bylaws which permits the Board and its Committees to move into executive session for matters that the professional standards applicable to financial statement auditors, when conducting a financial statement audit, require to be discussed in executive session, and for matters that involve proprietary or confidential information of vendors or of the Airports Authority.

**2013 MWA Board Committees and Membership\***

<b>Committees</b>	<b>Chair</b>	<b>Members</b>
**Audit - Legal (at call of Chairs)	Shirley Robinson Hall Co-Chair, Audit  Earl Adams, Jr. Co-Chair, Legal	Frank M. Conner III Elaine N. McConnell Shaw McDermott Caren Merrick Warner H. Session Nina Mitchell Wells Michael A. Curto (ex officio)
Ethics Review (at call of Committee Chair)	To be Determined	Earl Adams, Jr. Barbara Lang Shaw McDermott Caren Merrick
***Executive and Governance (at call of Chair)	Michael A. Curto	Richard S. Carter Thomas M. Davis III Barbara Lang Shaw McDermott Warner H. Session Nina Mitchell Wells
Nominations (at call of Committee Chair)	Shirley Robinson Hall	Richard S. Carter Thomas M. Davis III Nina Mitchell Wells
<b>Standing Committees</b>	<b>Chair</b>	<b>Members</b>
Business Administration (monthly--3rd Wed)	Warner H. Session	Earl Adams, Jr. Richard S. Carter Anthony Griffin Shirley Robinson Hall Barbara Lang Caren Merrick Nina Mitchell Wells Joslyn N. Williams Michael A. Curto (ex officio)
Dulles Corridor (monthly--3rd Wed)	Thomas M. Davis III	Earl Adams, Jr. Lynn Chapman Frank M. Conner III Bruce A. Gates Anthony Griffin Shirley Robinson Hall Elaine N. McConnell Shaw McDermott Caren Merrick Warner H. Session Nina Mitchell Wells Joslyn N. Williams Michael A. Curto (ex officio)

Finance (monthly--3rd Wed)	Frank M. Conner III	Richard S. Carter Lynn Chapman Thomas M. Davis III Bruce A. Gates Anthony Griffin Barbara Lang Shaw McDermott Caren Merrick Warner H. Session Michael A. Curto (ex officio)
Strategic Planning and Development (quarterly-3rd Wed)	Lynn Chapman	Richard S. Carter Frank M. Conner III**** Thomas M. Davis III Bruce A. Gates Anthony Griffin Barbara Lang Elaine N. McConnell Shaw McDermott Warner H. Session**** Joslyn N. Williams Michael A. Curto (ex officio)

\* Effective January 17, 2008, the Compensation Committee was dissolved and its functions transferred to a newly established Executive Committee. Two other new committees were also established at that time, the Dulles Corridor and Public Safety Committees. Effective June 29, 2009, the Public Safety Committee is dissolved and its functions transferred to the Committee of the Whole. Effective June 29, 2009, the Information Technology Committee is dissolved and its functions transferred to the Business Administration Committee. Effective September 2, 2010, the Steering Committee is dissolved and its functions transferred to the Strategic Development Committee. Effective July 2011, the Special Executive Search Committee is dissolved. Chairman Michael Curto continues to serve as the Board's Representative to the Airports Authority's Retirement Committee.

\*\* Effective January 1, 2012, the Audit and Legal Committees have been combined. Also, the Planning and Construction Committee has been dissolved; its jurisdictions are now combined with the Strategic Development Committee, forming a new committee titled Strategic Planning and Development. Additionally, the Committee schedule has changed, as noted.

\*\*\*Effective January 1, 2011, the Executive Committee was renamed the Executive and Governance Committee and the Board's governance functions have been transferred to this Committee.

\*\*\*\*Effective September 9, 2013, Chairmen of the Business Administration and Finance Committees will serve as advisors and participate as voting Members regarding the Airport Use Agreement and Premises Lease.

September 18, 2013