

SUMMARY MINUTES
DULLES CORRIDOR COMMITTEE
MEETING OF NOVEMBER 13, 2013

In Mr. Davis's absence, Mr. Conner chaired the November 13 Dulles Corridor Committee Meeting, calling it to order at 11:25 a.m. A quorum was present: Mr. Chapman, Mr. Griffin, Ms. Hall, Mr. McDermott, Ms. Merrick, Mr. Session, Ms. Wells and Mr. Curto, *ex officio*. Mr. Carter and Ms. Lang were also present.

Dulles Corridor Metrorail Project Phase 1 Monthly Cost Summary. Pat Nowakowski, Executive Director of the Metrorail Project, reported that \$23.4 million had been spent in September 2013, bringing total expenditures to \$2.559 billion. He also reported that the total project budget forecast remained at \$2.905 billion. Contingency used through August totaled \$414.3 million. Mr. Nowakowski reported that an additional \$8.9 million in contingency funds had been used through September, bringing the contingency total to \$423.2 million with an unobligated contingency of \$39.1 million remaining. Mr. Nowakowski reported that the forecasted substantial completion date remains November 2013.

Dulles Corridor Metrorail Project Quarterly Update. Mr. Nowakowski reported on project items that need to be achieved for substantial completion to occur. He noted that staff had been actively engaged in system testing. Although the production tests had been completed, Mr. Nowakowski reported that staff is addressing items that had been flagged during the process. He characterized these items, such as making adjustments, retesting, or other actions need to address the flagged issues, as a punch test list. Mr. Nowakowski defined the substantial completion date as a process that begins when Dulles Transit Partners (DTP) advises the Authority when it believed substantial completion had been achieved and provided numerous contracts and documents to the Authority as part of its declaration. Once the contracts and documents had been received, the Authority would have 15 days under the contract to evaluate and concur with the information received from DTP's declaration that substantial completion had been achieved or advise DTP of items that had been identified as incomplete. Once the 15-day period concluded, DTP would then have the opportunity to fix the item(s) and another 15-day process would begin for the Authority to determine whether substantial completion had been achieved. Mr. Nowakowski reported that DTP's declaration of achieving substantial completion is anticipated by the end of the month. He then reviewed the start-up activities that the Washing-

ton Metropolitan Area Transit Authority (WMATA) would be required to complete before revenue service dates can be determined.

With respect to Phase 2, Mr. Nowakowski reported that the procurement process for Package B had actively begun and the planned Notice to Proceed (NTP) is anticipated in July 2014. He stated that the contract completion date for Packages A & B are forecast to be finished by July 2018. Mr. Nowakowski reviewed the events currently underway associated with the Phase 2 Package A contract, as well as the cost summary report for Phase 2, noting the \$2.77 billion budget, which includes \$551 million in contingency funds. To date, \$146.8 million had been spent on Phase 2 activities.

Dulles Corridor Metrorail Project Quarterly Update. Larry Melton, Project Executive Director, DTP, reported that no environmental issues had occurred on Phase 1, and the lost time and recordable rates remain significantly lower than the industry standards. He reviewed the current focus areas, including rail operations, subcontractors' performance, public safety and preparation for close-out.

With regard to the design-build schedule, as Mr. Nowakowski had reported, Mr. Melton stated that several changes needed to be incorporated prior to the turnover; other issues would be addressed after the turnover, which was targeted for the end of November. He reported that the automatic train control testing is complete and WMATA had begun its operational readiness and systems performance demonstration testing. Mr. Melton stated that permit close outs continued and that punch lists had been established. As of September, 99 percent of the Project had been completed. He reported that DTP has exceeded its Disadvantaged Business Enterprise (DBE) goals in commitments and actual payments. Mr. Melton presented photos of the physical progress of the stations and other items of interest throughout Phase 1 of the Project.

Pre-Solicitation Terms on the Procurement for Special Inspection and Testing Services for Phase 2 – Dulles Corridor Metrorail Project. Mr. Nowakowski presented the technical evaluation criteria and the terms of the contract, which included a 25 percent DBE participation goal; the estimated cost is \$12-\$14 million.

The Committee concurred with the pending procurement.

October 2013 Financial Report – Dulles Corridor Enterprise. Chris Wedding, Acting Controller, reported that year-to-date Toll Road revenues had been \$106.9 million, reflecting an increase of 25.2 percent above the prior year-to-date. He stated that year-to-date Toll Road transactions had been 83.1 million. Although these transactions had been 1 percent lower than the prior year, Mr. Wedding reported that the transactions are 3.1 percent higher than the 2013 forecast year-to-date. Electronic toll collections had increased 4.4 percent for a total of 80.6 percent. Mr. Wedding reported that the Toll Road expenditures are at \$21.3 million year-to-date, which is 4.7 percent higher than the prior year.

Mr. Conner inquired about the effects of the federal government shutdown. Mr. Wedding reported a reduction of approximately 20,000 transactions daily during the first week of the shutdown. He explained that after a review of the entire 15-day shutdown, transactions had been higher than expected and had reached the 2011 transaction level. Mark Adams, Deputy Chief Financial Officer, reported that the November financial report would be presented at the January 2014 Committee meeting.

The meeting was thereupon adjourned at 12:00 p.m.