



Report to the Finance Committee

Budget Reprogrammings
For the Third Quarter of 2013

November 2013

Budget Reprogramming Guidelines

- Budget reprogrammings within the delegated authority to the President and CEO are reported to the Finance Committee on a quarterly basis.
- The net impact of all budget reprogramming is zero.
- For the Quarter ended September 30, 2013, reprogrammings occurred within:
 - Aviation Capital, Operating, Maintenance, and Investment Program.

Budget Reprogrammings Quarter Ended September 30, 2013

Aviation Capital, Operating and Maintenance Investment Program

Reprogrammed from the following projects:

“Corporate Office Rehabilitation”	(\$ 950,000)
“Telephone Private Branch Exchange Replacement”	(476)
“Multifunctional Copiers”	(5,814)
“2011 Public Safety Copiers”	(15,410)
“Copiers for the Office of Human Resources”	(14,700)
“Flooring-Fire Station 303”	(9,852)
“Business Reengineering”	(247,489)

Budget Reprogrammings Quarter Ended September 30, 2013

Aviation Capital, Operating and Maintenance Investment Program

Reprogrammed from the following projects (continued):

“Standby Power-Building Design”	(241)
“Property Survey-Future Access to IAD”	(13,222)
“Security”	(84,218)
“E-Line Sanitary Sewer Rehabilitation”	(278)
“Fixed Camera-Blue Doors Access to AOA”	(160,000)
“Gate 317 Security Improvements”	(15,000)
Total Reprogrammed	<u>(\$1,516,700)</u>

Budget Reprogrammings Quarter Ended September 30, 2013

Aviation Capital, Operating and Maintenance Investment Program

Reprogrammed to the following projects:

“Website Redevelopment”	\$ 950,000
“Office of Engineering’s Copier”	21,700
“Dulles East Building Substation Replacement”	370,000
“DCA Fire Station Renovations”	60,000
“IAD Fire Station Renovations”	100,000
“AOA Access Gate Rehabilitation”	15,000
Total Reprogrammed	<u>\$ 1,516,700</u>

New Project: Fairfax County Grant Funded Quarter Ended September 30, 2013

Aviation Capital, Operating and Maintenance Investment Program

The Airports Authority was awarded a grant of \$50,000 from the Fairfax County Urban Areas Security Initiative to incorporate the Airports Authority's radio system into the National Capital Region network. A new project, "National Capital Region Network Fiber Optic Communications," was created.



Ronald Reagan Washington National Airport



Dulles Corridor Metrorail Project



Dulles Toll Road



Washington Dulles International Airport



METROPOLITAN WASHINGTON
AIRPORTS AUTHORITY

**INFORMATION PAPER FOR THE
FINANCE COMMITTEE
BUDGET REPROGRAMMINGS FOR THE THIRD QUARTER OF 2013
NOVEMBER 2013**

PURPOSE

This report is presented to the Finance Committee to report on budget reprogramming actions that occurred in the third quarter ended September 30, 2013.

BACKGROUND

The President and Chief Executive Officer is authorized by the Board of Directors to modify or adjust expenditures within each of the Airports Authority's six program budgets, so long as the total expenditures within any such program do not exceed the level authorized for the program. Such modification or adjustment of expenditures is referred to as a budget reprogramming. A reprogramming represents a deduction from one budget line item and an addition to another budget line item within the defined budget program area. Generally, a budget reprogramming may be required to facilitate the Airports Authority's current mission, emergency response, business plan, action plan items, or to accommodate newly mandated initiatives not originally funded in the approved annual budget.

In April 2010 the Finance Committee adopted guidelines, which stated that all material budget reprogrammings would be reported to the Finance Committee on a quarterly basis and would include any year-to-date cumulative budget reprogramming equal to or greater than the following:

1. Aviation Operation and Maintenance (\$250,000);
2. Aviation Capital, Operating and Maintenance Investment Program (\$500,000 or any new project, regardless of dollar amount);
3. Aviation Capital Construction Program (\$500,000 or any new project, regardless of dollar amount);
4. Dulles Corridor Operation and Maintenance (\$250,000);
5. Dulles Corridor Renewal and Replacement (\$500,000 or any new project, regardless of dollar amount); and
6. Dulles Corridor Capital Improvement Program (\$500,000 or any new project, regardless of dollar amount).

Additionally, certain guidelines were adopted requiring advance approval by the Finance Committee for material reprogramming requests. The criteria for budget reprogramming reporting are included as a part of the annual budget resolution.

2013 THIRD QUARTER REPROGRAMMING SUMMARY

The table below identifies reprogrammings that occurred in the third quarter ended September 30, 2013 which met the reporting criteria.

Third Quarter 2013 Reprogramming								
July - September								
Aviation Capital, Operating & Maintenance Investment Program								
PROGRAM	PROJ #	PROJECT/SERVICE	LOCATION	Q3 BEGINNING BALANCE	REPROGRAMMING AMOUNT	TOTAL REVISED AMOUNT	Explanation	
From	COMIP	0622	Corporate Office Rehabilitation	DCA	\$2,539,236	(\$950,000)	\$1,589,236	The remaining budgeted funds were available for reprogramming.
To	NEW - COMIP	TBD	Website Redevelopment	DCA	\$0	\$950,000	\$950,000	This project will support the Office of Technology's initiatives related to the Airports Authority's website redevelopment.
From	COMIP	3209	Telephone Private Branch Exchange Replacement	DCA	\$908	(\$476)	\$432	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	10088	Multifunctional Copiers	IAD	\$5,814	(\$5,814)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	10083	2011 Public Safety Copiers	CF	\$47,035	(\$15,410)	\$31,625	This project is complete; the remaining budgeted funds were available for reprogramming.
To	NEW - COMIP	TBD	Office of Engineering's Copier	DCA	\$0	\$21,700	\$21,700	This project will allow the Office of Engineering to purchase a copier at Reagan National.
From	COMIP	0623	Copiers for the Office of Human Resources	CF	\$15,160	(\$14,700)	\$460	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	10166	Flooring-Fire Station 303	IAD	\$9,852	(\$9,852)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3129	Business Reengineering	CF, DCA, IAD	\$247,489	(\$247,489)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3577	Standby Power-Building Design	IAD	\$241	(\$241)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3729	Property Survey-Future Access to IAD	IAD	\$13,222	(\$13,222)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3826	Security	IAD	\$84,218	(\$84,218)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3843	E-Line Sanitary Sewer Rehabilitation	IAD	\$278	(\$278)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
To	COMIP	10242	Dulles East Building Substation Replacement	IAD	\$575,000	\$370,000	\$945,000	This project will replace two existing emergency generators in the Dulles East Building at Dulles International.
From	COMIP	3135	Fixed Camera-Blue Doors Access to AOA	DCA	\$165,138	(\$160,000)	\$5,138	This project is complete; the remaining budgeted funds were available for reprogramming.
To	NEW - COMIP	10287	DCA Fire Station Renovations	DCA	\$0	\$60,000	\$60,000	This project will allow for modifications to the Fire Station at Reagan National.
To	NEW - COMIP	10288	IAD Fire Station Renovations	IAD	\$0	\$100,000	\$100,000	This project will allow for modifications to the Fire Station at Dulles International.
From	COMIP	3807	Gate 317 Security Improvements	IAD	\$344,421	(\$15,000)	\$329,421	The remaining budgeted funds were available for reprogramming.
To	NEW - COMIP	10281	AOA Access Gate Rehabilitation	IAD	\$110,000	\$15,000	\$125,000	This project will widen gates to accommodate modern emergency response ground equipment.
Total					\$0		\$0	

The Airports Authority was awarded a grant of \$50,000 from the Fairfax County Urban Areas Security Initiative to incorporate the Airports Authority's radio system into the National Capital Region network. A new project, "National Capital Region Network Fiber Optic Communications," was created.

CONCLUSION

In the third quarter of 2013 reprogrammings occurred in the Aviation Capital, Operating and Maintenance Investment Program totaling \$1,516,700. The reprogrammings resulted in a net change of zero. No reprogrammings occurred in other Budget Programs that met the reporting criteria. No reprogrammings were proposed during the quarter ended September 2013 which met the criteria for Finance Committee advance approval.

The cumulative reprogrammed totals from January through September that met the reporting criteria or required advance approval from the Finance Committee totaled \$2,654,700 in the Aviation Capital, Operating and Maintenance Investment Program.

Prepared by:
Office of Finance
November 2013