



# Report to the Finance Committee

Budget Reprogrammings  
Quarter Ended December 31, 2013

February 2014



## Budget Reprogramming Guidelines

- Budget reprogrammings within the delegated authority to the President and CEO are reported to the Finance Committee on a quarterly basis.
- The net impact of all budget reprogramming actions for the quarter ended December 31, 2013 is zero.
- For the quarter ended December 31, 2013, reprogrammings occurred within:
  - Aviation Capital, Operating & Maintenance Investment Program.

## Budget Reprogrammings Quarter Ended December 31, 2013

### Aviation Capital, Operating and Maintenance Investment Program

#### Reprogrammed from the following projects:

Copiers for the Office of Business Administration

\$20,000)

**Total Reprogrammed**

**(\$20,000)**

#### Reprogrammed to the following projects:

Copiers for the Office of Human Resources

\$20,000

**Total Reprogrammed**

**\$20,000**



Ronald Reagan Washington National Airport



Dulles Corridor Metrorail Project



Dulles Toll Road



Washington Dulles International Airport



METROPOLITAN WASHINGTON  
AIRPORTS AUTHORITY

**INFORMATION PAPER FOR THE  
FINANCE COMMITTEE  
BUDGET REPROGRAMMINGS FOR THE FOURTH QUARTER OF 2013  
FEBRUARY 2014**

**PURPOSE**

This report is presented to the Finance Committee to report on budget reprogramming actions that occurred in the fourth quarter ended December 31, 2013. A summary of all the previous reported reprogrammings that met the reportable criteria in 2013 is also included.

**BACKGROUND**

The President and Chief Executive Officer is authorized by the Board of Directors to modify or adjust expenditures within each of the Airports Authority's six program budgets, so long as the total expenditures within any such program do not exceed the level authorized for the program. Such modification or adjustment of expenditures is referred to as a budget reprogramming. A reprogramming represents a deduction from one budget line item and an addition to another budget line item within the defined budget program area. Generally, a budget reprogramming may be required to facilitate the Airports Authority's current mission, emergency response, strategic initiatives, business plan, action plan items, or to accommodate newly mandated initiatives not originally funded in the approved annual budget.

In April 2010 the Finance Committee adopted guidelines, which stated that all material budget reprogrammings would be reported to the Finance Committee on a quarterly basis and would include any year-to-date cumulative budget reprogramming equal to or greater than the following:

1. Aviation Operation and Maintenance (\$250,000);
2. Aviation Capital, Operating and Maintenance Investment Program (\$500,000 or any new project, regardless of dollar amount);
3. Aviation Capital Construction Program (\$500,000 or any new project, regardless of dollar amount);
4. Dulles Corridor Operation and Maintenance (\$250,000);
5. Dulles Corridor Renewal and Replacement (\$500,000 or any new project, regardless of dollar amount); and
6. Dulles Corridor Capital Improvement Program (\$500,000 or any new project, regardless of dollar amount).

Additionally, certain guidelines were adopted requiring advance approval by the Finance Committee for material reprogramming requests. The criteria for budget reprogramming reporting are included as a part of the annual budget resolution.

## **2013 FOURTH QUARTER REPROGRAMMING SUMMARY**

The table below identifies reprogrammings that occurred in the fourth quarter ended December 31, 2013 which met the reporting criteria. Fourth quarter reprogrammings occurred in the Aviation Capital Operating and Maintenance Investment Program within Consolidated Function totaling \$20,000 with a net change of zero.

<b>Fourth Quarter 2013 Reprogramming</b>								
<b>October - December</b>								
<b>Aviation Capital, Operating &amp; Maintenance Investment Program</b>								
<b>PROGRAM</b>	<b>PROJ #</b>	<b>PROJECT/SERVICE</b>	<b>LOCATION</b>	<b>Q4 BEGINNING BALANCE</b>	<b>REPROGRAMMING AMOUNT</b>	<b>TOTAL REVISED AMOUNT</b>	<b>Explanation</b>	
From	COMIP	10180	Copiers for the Office Business Administration	CF	\$31,782	(\$20,000)	\$11,782	The remaining budgeted funds were available for reprogramming.
To	COMIP	0623	Copiers for the Office of Human Resources	CF	\$460	\$20,000	\$20,460	Office of Human Resources purchased a copier.
					Total		\$0	

No reprogramming occurred in other Budget Programs that met the reporting criteria. No reprogrammings were proposed during the quarter ended December 2013 which met the criteria for Finance Committee advance approval.

## **2013 FIRST-THIRD QUARTER REPROGRAMMING SUMMARY**

The tables below identify the reprogrammings previously reported which met the reporting criteria and occurred in the first quarter ended March 2013 and third quarter ended September 2013. There were no reprogrammings to report for the second quarter ended June 2013.

<b>FIRST QUARTER 2013 REPROGRAMMING</b>								
<b>January - March</b>								
<b>Aviation Capital, Operating &amp; Maintenance Investment Program</b>								
<b>PROGRAM</b>	<b>PROJECT #</b>	<b>PROJECT/SERVICE</b>	<b>LOCATION</b>	<b>Q1 BEGINNING BALANCE</b>	<b>REPROGRAMMING AMOUNT</b>	<b>TOTAL REVISED AMOUNT</b>	<b>EXPLANATION</b>	
From	COMIP	3227	Electric Vehicle Charging Stations	DCA	\$1,200	(\$1,143)	\$57	The remaining budgeted funds were available for reprogramming.
From	COMIP	3783	Main Terminal Fit-out	IAD	136,139	(136,139)	0	The remaining budgeted funds were available for reprogramming.
From	COMIP	3855	ARFF Station 303 Access Improvements	IAD	718	(718)	0	The remaining budgeted funds were available for reprogramming.
To	COMIP	10247	Security Area Network (SAN) Memory Expansion	IAD	0	138,000	138,000	This project will expand the Security Area Network (SAN) Memory capacity and allow for the consolidation and conversion of video records per the Department of Homeland Security requirement.
From	COMIP	10210	Bertoia Sculpture Wall	IAD	5,000	(5,000)	0	The remaining budgeted funds were available for reprogramming.
From	COMIP	3155	2008 Equipment and Facility Repairs	IAD	92,276	(92,276)	0	The remaining budgeted funds were available for reprogramming.
From	COMIP	3503	Aircraft Guidance System	IAD	7,030	(7,030)	0	The remaining budgeted funds were available for reprogramming.
From	COMIP	3809	Operation Command Center Modifications	IAD	95,000	(95,000)	0	The remaining budgeted funds were available for reprogramming.
From	COMIP	3815	Fire Alarm System Replacement - Daily Garage	IAD	747	(694)	53	The remaining budgeted funds were available for reprogramming.
To	COMIP	10249	Security Camera Expansion	IAD	0	200,000	200,000	This project will increase CCTV coverage in the sterile areas and airside at Concourses C and D by installing 56 cameras.
From	COMIP	3171	Hanger 7 Elevator/Stair Repair	DCA	216,048	(216,048)	0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3174	Terminal B/C Communications Room Replacement	DCA	172,144	(172,144)	0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3191	Terminal A Freight Elevator	DCA	250,000	(250,000)	0	The remaining budgeted funds were available for reprogramming.
From	COMIP	4464	Replace Roofing	DCA	167,512	(161,808)	5,704	This project is complete; the remaining budgeted funds were available for reprogramming.
To	COMIP	10106	Hanger 4 Roof Replacement	DCA	\$600,000	\$800,000	\$1,400,000	This project will allow for the replacement of the roof membrane and the installation of a new drain for the Hanger 4 roof.
<b>Total</b>						<b>\$0</b>		

<b>Third Quarter 2013 Reprogramming</b>								
<b>July - September</b>								
<b>Aviation Capital, Operating &amp; Maintenance Investment Program</b>								
	<b>PROGRAM</b>	<b>PROJ #</b>	<b>PROJECT/SERVICE</b>	<b>LOCATION</b>	<b>Q3 BEGINNING BALANCE</b>	<b>REPROGRAMMING AMOUNT</b>	<b>TOTAL REVISED AMOUNT</b>	<b>Explanation</b>
From	COMIP	0622	Corporate Office Rehabilitation	DCA	\$2,539,236	(\$950,000)	\$1,589,236	The remaining budgeted funds were available for reprogramming.
To	NEW - COMIP	TBD	Website Redevelopment	DCA	\$0	\$950,000	\$950,000	This project will support the Office of Technology's initiatives related to the Airports Authority's website redevelopment.
From	COMIP	3209	Telephone Private Branch Exchange Replacement	DCA	\$908	(\$476)	\$432	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	10088	Multifunctional Copiers	IAD	\$5,814	(\$5,814)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	10083	2011 Public Safety Copiers	CF	\$47,035	(\$15,410)	\$31,625	This project is complete; the remaining budgeted funds were available for reprogramming.
To	NEW - COMIP	TBD	Office of Engineering's Copier	DCA	\$0	\$21,700	\$21,700	This project will allow the Office of Engineering to purchase a copier at Reagan National.
From	COMIP	0623	Copiers for the Office of Human Resources	CF	\$15,160	(\$14,700)	\$460	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	10166	Flooring-Fire Station 303	IAD	\$9,852	(\$9,852)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3129	Business Reengineering	CF, DCA, IAD	\$247,489	(\$247,489)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3577	Standby Power-Building Design	IAD	\$241	(\$241)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3729	Property Survey-Future Access to IAD	IAD	\$13,222	(\$13,222)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3826	Security	IAD	\$84,218	(\$84,218)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
From	COMIP	3843	E-Line Sanitary Sewer Rehabilitation	IAD	\$278	(\$278)	\$0	This project is complete; the remaining budgeted funds were available for reprogramming.
To	COMIP	10242	Dulles East Building Substation Replacement	IAD	\$575,000	\$370,000	\$945,000	This project will replace two existing emergency generators in the Dulles East Building at Dulles International.
From	COMIP	3135	Fixed Camera-Blue Doors Access to AOA	DCA	\$165,138	(\$160,000)	\$5,138	This project is complete; the remaining budgeted funds were available for reprogramming.
To	NEW - COMIP	10287	DCA Fire Station Renovations	DCA	\$0	\$60,000	\$60,000	This project will allow for modifications to the Fire Station at Reagan National.
To	NEW - COMIP	10288	IAD Fire Station Renovations	IAD	\$0	\$100,000	\$100,000	This project will allow for modifications to the Fire Station at Dulles International.
From	COMIP	3807	Gate 317 Security Improvements	IAD	\$344,421	(\$15,000)	\$329,421	The remaining budgeted funds were available for reprogramming.
To	NEW - COMIP	10281	AOA Access Gate Rehabilitation	IAD	\$110,000	\$15,000	\$125,000	This project will widen gates to accommodate modern emergency response ground equipment.
Total						\$0		

In addition to the reprogrammings, it was previously reported that the Airports Authority was awarded a grant of \$50,000 from the Fairfax County Urban Areas Security Initiative to incorporate the Airports Authority's radio system into the National Capital Region network. A new project, "National Capital Region (NCR) Network Fiber Optic Communications," was created.



## **CONCLUSION**

From January through December 2013 budget reprogrammings that met the reporting criteria occurred in the Aviation Operation and Maintenance Program, Aviation Capital, Operating, and Maintenance Investment Program, Aviation Capital Construction Program, and the Dulles Corridor Renewal and Replacement Program.

The cumulative reprogramming totals are \$1,556,700 for the Aviation Capital, Operating, and Maintenance Investment Program with a net budget change of zero. Additionally, \$50,000 was added as a new project for the NCR Network Fiber Optic Communications.

Prepared by:  
Office of Finance  
February 2014