



METROPOLITAN WASHINGTON AIRPORTS AUTHORITY

Finance Committee

Budget Reprogrammings
Quarter Ended December 31, 2012

February 2013



Budget Reprogramming Guidelines

- Budget reprogrammings within the delegated authority to the President and CEO are reported to the Finance Committee on a quarterly basis.
- The net impact of all budget reprogramming for the quarter ended December 31, 2012 is zero.
- For the quarter ended December 31, 2012, reprogrammings occurred within:
 - Aviation Operation and Maintenance Program for Reagan National Airport (DCA).



Budget Reprogramming Quarter Ended December 31, 2012

Aviation Operation and Maintenance Program

Reprogrammings occurred to meet shifting budgetary requirements due to an increase in passenger volume, increased contract levels, and maintenance rehabilitation & renovation projects.

Reprogrammed From:

- Lease and Rental, DCA	(\$6,714)
- Supplies, DCA	(88,393)
- Non-Capitalized Projects, DCA	(1,230,603)
- Non-Capitalized Equipment, DCA	<u>(77,840)</u>
Total Reprogrammed	<u>(\$1,403,550)</u>



Budget Reprogramming Quarter Ended December 31, 2012

Aviation Operation and Maintenance Program

Reprogrammed To:

- Capital Equipment, DCA	\$14,000
- Services, DCA	<u>1,389,550</u>
Total Reprogrammed	<u>\$1,403,550</u>



Purpose of Budget Reprogramming Quarter Ended December 31, 2012

\$	14,000	Electric Scissor Lift
	220,000	Increased Janitorial Services
	14,000	Virginia Energy Purchasing Governmental Association (VEPGA) Fees
	52,200	Certain Engineering Services
	248,500	Hangar 5 Bay Door Renovations
	175,600	South Pier Checkpoint Expansion
	243,900	Security Cameras & Expanded Fiber Network Installation
	60,000	Overhead Sign Inventory & Inspection
	89,900	Various Telecommunications Installations
	46,700	Installation of Gate Information Display System (GIDS) Monitors
	70,000	Traveler's Aid Contract
	43,720	Architectural Design Services for Loading Dock Elevators
	32,100	Curbside Heaters Installation
	28,850	Fire Flow Switches and Monitors Installation
	27,000	New Access Door Installation
	23,830	Lightning Alert System
	6,550	Medical Exams
	6,700	Control Systems and Nozzles for Runway Deicer Truck
\$	1,403,550	Total Reprogrammed - Aviation O&M

**INFORMATION PAPER FOR THE
FINANCE COMMITTEE
BUDGET REPROGRAMMINGS FOR THE FOURTH QUARTER OF 2012
FEBRUARY 2013**

PURPOSE

This report is presented to the Finance Committee to report on budget reprogramming actions that occurred in the fourth quarter ended December 31, 2012. A summary of all the previous reported reprogrammings that met the reportable criteria in 2012 is also included.

BACKGROUND

The President and Chief Executive Officer is authorized by the Board of Directors to modify or adjust expenditures within each of the Airports Authority's six program budgets, so long as the total expenditures within any such program do not exceed the level authorized for the program. Such modification or adjustment of expenditures is referred to as a budget reprogramming. A reprogramming represents a deduction from one budget line item and an addition to another budget line item within the defined budget program area. Generally, a budget reprogramming may be required to facilitate the Airports Authority's current mission, emergency response, strategic initiatives, business plan, action plan items, or to accommodate newly mandated initiatives not originally funded in the approved annual budget.

In April 2010 the Finance Committee adopted guidelines, which stated that all material budget reprogrammings would be reported to the Finance Committee on a quarterly basis and would include any year-to-date cumulative budget reprogramming equal to or greater than the following:

1. Aviation Operation and Maintenance (\$250,000);
2. Aviation Capital, Operating and Maintenance Investment Program (\$500,000 or any new project, regardless of dollar amount);
3. Aviation Capital Construction Program (\$500,000 or any new project, regardless of dollar amount);
4. Dulles Corridor Operation and Maintenance (\$250,000);
5. Dulles Corridor Renewal and Replacement (\$500,000 or any new project, regardless of dollar amount); and
6. Dulles Corridor Capital Improvement Program (\$500,000 or any new project, regardless of dollar amount).

Additionally, certain guidelines were adopted requiring advance approval by the Finance Committee for material reprogramming requests. The criteria for budget reprogramming reporting are included as a part of the annual budget resolution.

2012 FOURTH QUARTER REPROGRAMMING SUMMARY

The table below identifies reprogrammings that occurred in the fourth quarter ended December 31, 2012 which met the reporting criteria. Fourth quarter reprogrammings occurred in the Aviation Operation and Maintenance Program at Reagan National Airport (DCA) totaling \$1,403,550 with a net change of zero.

Fourth Quarter 2012 Reprogramming							
October - December							
Aviation Operation and Maintenance Program							
	PROGRAM	MAJOR CATEGORY	LOCATION	ORIGINAL BUDGET	REPROGRAMMED AMOUNT	TOTAL REVISED AMOUNT	EXPLANATION
From	Aviation O&M	Supplies	DCA	\$4,210,350	(\$88,393)	\$4,121,957	Funds were reprogrammed to the services category to accommodate the increase in janitorial services allowing for more frequent cleanings as passenger volume has increased.
From	Aviation O&M	Non-Capitalized Equipment	DCA	\$149,000	(\$77,840)	\$71,160	Funds were reprogrammed to the services and capital equipment categories for the Virginia Energy Purchasing Governmental Association (VEPGA) fees, the purchase of an Electric Scissor Lift, and certain engineering services.
From	Aviation O&M	Non-Capitalized Projects	DCA	\$1,234,481	(\$1,230,603)	\$3,878	Funds were reprogrammed to the services category for Hangar 5 bay door renovations, south pier checkpoint expansion, installation of security cameras and the expanded fiber network, overhead sign inventory & inspection, various telecommunications installations, installation of Gate Information Display System (GIDS) monitors, certain engineering services, new traveler's aid contract, architectural design for loading dock elevators, curbside heaters installations, fire flow switches and monitors installation, new access door installation, lightning alert system, and medical exams.
From	Aviation O&M	Lease and Rental	DCA	\$28,800	(\$6,714)	\$22,086	Funds were reprogrammed to the services category to rebuild the control systems and nozzles for runway deicer truck.
To	Aviation O&M	Capital Equipment	DCA	\$0	\$14,000	\$14,000	Funds were reprogrammed from the non-capitalized projects category for an Electric Scissor Lift.
To	Aviation O&M	Services	DCA	\$18,170,275	\$1,389,550	\$19,559,829	\$ 220,000 Increased Janitorial Services 14,000 VEPGA Fees 52,200 Certain Engineering Services 248,500 Hangar 5 Bay Door Renovations 175,600 South Pier Checkpoint Expansion 243,900 Security Cameras & Expanded Fiber Network 60,000 Overhead Sign Inventory & Inspection 89,900 Various Telecommunications Installations 46,700 GIDS Monitors 70,000 Traveler's Aid Contract 43,720 Architectural Design: Loading Dock Elevators 32,100 Curbside Heaters Installation 28,850 Fire Flow Switches and Monitors Installation 27,000 New Access Door Installation 23,830 Lightning Alert System 6,550 Medical Exams 6,700 Control Systems & Nozzles for Deicer Truck \$1,389,550 Total Reprogrammed - Aviation O&M
TOTAL				\$0			

No reprogrammings occurred in other Budget Programs that met the reporting criteria. No reprogrammings were proposed during the quarter ended December 2012 which met the criteria for Finance Committee advance approval.

2012 FIRST-THIRD QUARTER REPROGRAMMING SUMMARY

The tables below identify the reprogrammings which met the reporting criteria and occurred in the: first quarter ended March 2012; second quarter ended June 2012; and third quarter ended September 2012.

First Quarter 2012 Reprogramming							
January - March							
Aviation Capital, Operating & Maintenance Investment Program							
PROGRAM	PROJECT/SERVICE	LOCATION	Q1 BEGINNING BALANCE	REPROGRAMMING AMOUNT	TOTAL REVISED AMOUNT	EXPLANATION	
From	COMIP	Office of HR & Finance - Multifunctional Copiers	CF	\$67,836	(\$17,786)	\$50,050	A portion of the remaining funds from the Office of Human Resources and Finance Multifunctional Copiers project was available for reprogramming.
To	COMIP	Business Admin Copier	CF	\$0	\$8,600	\$8,600	The Office of Business Administration has identified a need for a new copier.
To	COMIP	Audit Copier	CF	\$0	\$9,186	\$9,186	The Office of Audit has identified a need for a new copier.
From	COMIP	E-Line Sanitary Sewer Rehabilitation	IAD	\$119,108	(\$15,000)	\$104,108	The E-Line Sanitary Sewer Rehabilitation project is complete and the remaining funds were available for reprogramming.
To	COMIP	Communications Copier	CF	\$0	\$15,000	\$15,000	The Office of Communications has identified a need for a new copier.
TOTAL				\$0			
Dulles Corridor Renewal and Replacement							
PROGRAM	PROJECT/SERVICE	LOCATION	Q1 BEGINNING BALANCE	REPROGRAMMING AMOUNT	TOTAL REVISED AMOUNT	EXPLANATION	
From	R&R	Slip Ramp Gates	DTR	\$500,000	(\$282,000)	\$218,000	A portion of these funds was available to be used for reprogramming.
To	R&R	Herndon Monroe Toll Collection System	DTR	\$0	\$282,000	\$282,000	Enhancements and repairs to the Herndon Monroe Toll Collection System for preservation of toll revenues.
TOTAL				\$0			

Second Quarter 2012 Reprogramming

April - June

Aviation Capital, Operating & Maintenance Investment Program

	PROGRAM	PROJECT/SERVICE	LOCATION	Q2 BEGINNING BALANCE	REPROGRAMMING AMOUNT	TOTAL REVISED AMOUNT	EXPLANATION
From	COMIP	Snow Removal Program	IAD	\$2,721,541	(\$1,200,000)	\$1,521,541	A portion of the remaining funds from the Snow Removal Program project was available for reprogramming.
To	COMIP	Snow Melters	IAD	\$0	\$1,200,000	\$1,200,000	The new snow removal contract requires MWWA to purchase and provide snow melters. This reprogramming is for the funds to acquire 4 snow melters at IAD.
TOTAL					<u><u>\$0</u></u>		

Aviation Capital Construction Program

	PROGRAM	PROJECT/SERVICE	LOCATION	Q2 BEGINNING BALANCE	REPROGRAMMING AMOUNT	TOTAL REVISED AMOUNT	EXPLANATION
From	CCP	Fourth Runway Maintenance Equipment	IAD	\$9,462,764	(\$1,640,000)	\$7,822,764	A portion of the remaining funds from the Fourth Runway Maintenance Equipment project was available for reprogramming.
To	CCP	Snow Melters	IAD	\$0	\$1,640,000	\$1,640,000	The new snow removal contract requires MWWA to purchase and provide snow melters. This reprogramming is for the funds to acquire 4 snow melters at IAD.
TOTAL					<u><u>\$0</u></u>		

Third Quarter 2012 Reprogramming								
July - September								
Aviation Capital, Operating & Maintenance Investment Program								
PROGRAM	PROJ #	PROJECT/SERVICE	LOCATION	Q3 BEGINNING BALANCE	REPROGRAMMING AMOUNT	TOTAL REVISED AMOUNT	EXPLANATION	
From	COMIP	3809	Operation Command Center Modification	IAD	\$530,000	(\$235,000)	\$295,000	A portion of the remaining funds from the Operation Command Center Modification project was available for reprogramming.
To	NEW-COMIP	10203	IAD Rehab Bus Lift for 40' Bus	IAD	\$0	\$105,000	\$105,000	The bus maintenance facility lift and pit at IAD will be enhanced to allow for maintenance of the new 40-foot bus.
To	NEW-COMIP	10205	Economy Parking Lot Curb Renovation	IAD	\$0	\$130,000	\$130,000	Public parking lots at IAD will be enhanced to accommodate the wider turning radius of the new 40-foot bus.
From	COMIP	3843	E-Line Sanitary Sewer Rehabilitation	IAD	\$57,278	(\$57,000)	\$278	The remaining funds for the E-Line Sanitary Sewer Rehabilitation project were available for reprogramming.
From	COMIP	3855	ARFF Station 303 Access Improvements	IAD	\$105,000	(\$104,000)	\$1,000	The remaining funds for the ARFF Station 303 Access Improvements project were available for reprogramming.
To	NEW-COMIP	10210	Bertoia Sculpture Wall and Dulles Bust Placement	IAD	\$0	\$161,000	\$161,000	Funds will be used for the construction, placement and display of the Bertoia sculpture and the Dulles Bust at IAD.
From	COMIP	3217	Public Safety-Mobile Command Vehicle		\$628,577	(\$225,000)	\$403,577	A portion of the remaining funds from the Public Safety-Mobile Command Vehicle project was available for reprogramming.
To	NEW-COMIP	10209	CAD2CAD Dispatch System		\$0	\$100,000	\$100,000	A Computer Aided Dispatch to Computer Aided Dispatch (CAD2CAD) will be implemented at the Public Safety Communications Center (PSCC) to reduce response times and improve service to regional partners.
To	NEW-COMIP	10211	Fire Truck - Twin Agent Unit (TAU)	IAD	\$0	\$125,000	\$125,000	In the event that a Twin Agent Unit (TAU) is out of service for maintenance, a reserve TAU will be purchased to ensure sufficient coverage on the airfield and to comply with FAA response requirements.
From	COMIP	3807	Gate 317 Security Improvements	IAD	\$344,421	(\$110,000)	\$234,421	The remaining funds from the Gate 317 Security Improvements project were available for reprogramming.
To	NEW-COMIP	TBD	AOA Access Gate Rehabilitation	IAD	\$0	\$110,000	\$110,000	In order to accommodate modern emergency response ground equipment, the vehicle security gates at IAD need to be widened.
TOTAL					\$0			

CONCLUSION

From January through December 2012 reprogrammings that met the reporting criteria occurred in the Aviation Operation and Maintenance Program, Aviation Capital, Operating, and Maintenance Investment Program, Aviation Capital Construction Program, and the Dulles Corridor Renewal and Replacement Program.

The cumulative reprogramming totals are as follows: \$1,403,550 for the Aviation Operation and Maintenance Program; \$1,963,786 for the Aviation Capital, Operating, and Maintenance Investment Program; \$1,640,000 for the Aviation Capital Construction Program; and \$282,000 for the Dulles Corridor Renewal and Replacement Program. The cumulative reprogrammings for each Program resulted with a net change of zero.

Prepared by:
Office of Finance
February 2013