

**AUTOMATED ACCESS CONTROL SYSTEM
ACCESS REQUEST FORM
RONALD REAGAN WASHINGTON NATIONAL AIRPORT**

Company Name _____ Date: _____

Certification Official / Point of Contact:

Name: _____ Title: _____

Phone number: _____ Email: _____

As the Certification Official for the entity identified above, I hereby request that the access requested be
 Created Modified Terminated for the Division Job title and/or Individual(s)
as indicated.

Division _____ Job Title _____

Individual Name	Badge Number		Individual Name	Badge Number

Signature: _____ Date: _____

Sponsor approval

Required for all new entity establishments. Required for modifications by Contractors and Sub-Contractors.

As the Sponsor for the entity identified above, I hereby approve the requested access as indicated on the following pages.

Signature: _____ Date: _____

Name: _____ Title: _____

Phone number: _____ Email: _____

Airport Operations

Date Received: _____ By: _____ Date Approved: _____ By: _____

Date Change Made: _____ By: _____

Comments: _____



PLEASE SELECT THE AREAS YOU DESIRE TO HAVE ACCESS.

Airlines

- Air Canada
- Alaska
- American
- American Eagle
- Delta
- Frontier
- Jet Blue
- Southwest
- United
- Virgin

Hangars (Public Areas only)

- Hangar 2
- Hangar 3
- Hangar 4
- Hangar 5
- Hangar 6
- Hangar 7
- Hangar 11
- Hangar 12

Parking Areas

- Area 3 and 5
- Area 12
- Lot H

Parking Offices

- Office 1
- Office 2
- Office 3
- Office 4

Terminals

- Terminal A
 - Inbound Bag Belts
 - Outbound Bag Belts
 - Ramp Access
 - Elevators
- Terminal B
 - Inbound Bag Belts
 - Outbound Bag Belts
 - Ramp Access
 - Elevators
- Terminal C
 - Inbound Bag Belts
 - Outbound Bag Belts
 - Ramp Access
 - Elevators
- North Pier
 - Elevators
 - Jet Bridges
 - Sub-tunnel
 - Elevators
- Center Pier
 - Elevators
 - Jet Bridges
 - Sub-tunnel
- South Pier
 - Elevators
 - Jet Bridges
 - Sub-tunnel

MWAA Offices (MWAA approval)

- ARFF Station 301
- COB
- West Lab Building
- East Lab Building
- Police Stations
- Boiler Chiller Plant
- Old Boiler Chiller Plant
- Public Safety Comm Ctr

Restricted Access Areas

Additional Approvals Required

- MWAA IT Comm Rooms
- PCI Parking Server Rooms
- Ops Comm Room
- MWAA Warehouse
- MWAA Police Records
- Fire Medic Rooms
- Old Boiler Chiller Plant
- Public Safety Comm Ctr
- Comm Rooms

OTHER AREAS (Please describe:

Specific Card Readers needed.
