



PRE-BID CONFERENCE

Baggage Basement Follow-on Projects

IFB 18-31790

December 3, 2018

**10:00 AM – Conference Room 1–
4th Floor – JP Morgan Chase Building**



**METROPOLITAN
WASHINGTON
AIRPORTS AUTHORITY**



Disclaimer

- **The information contained in this presentation is for informational purposes only**
All remarks and explanations made by MWAA personnel during the Pre-Bid Conference do not qualify, change or otherwise alter the terms of the solicitation;
- Only formal written amendments to the Invitation for Bid are binding, and
- Responses to questions submitted via the website are for information purposes only.
- Term and Conditions are not negotiable in any material way. Contractors are encouraged to ask questions or clarifications during the Q&A period



AIRPORTS AUTHORITY INTRODUCTIONS

- Joe Reca – Contracting Officer
- Contracting Officer's Technical Representative – Dawn Pantano
- Architect – Richard Turner



LDBE Participation Requirements

This IFB has a 35% **Local Disadvantaged Business Enterprise (LDBE)** participation requirement and a 0% Voluntary MBE/WBE goal. Firms located within a 100-mile radius of the Washington, DC zero mile marker and whose 3 year average annual gross receipts, including all affiliates, do not exceed the specified size standards are eligible for LDBE consideration.

LDBE Size Standards:

<u>NAICS Code</u>	<u>Type of Work/Service</u>	<u>LDBE Size Standard</u>
238910	Concrete Curb / Concrete Gutter	\$15.0 Million
238990	Concrete Curb	\$15.0 Million
238140	Masonry Contractors	\$15.0 Million
332312	Fabricated Structural Metal Fabrication	500 Employees
238350	Finish Carpentry Contractors	\$15.0 Million
238210	Electrical Contractors	\$15.0 Million
238220	Plumbing, Heating, AC Contractors	\$15.0 Million

For any LDBE/MBE/WBE information, including other LDBE size standards, contacts the Department of Supplier Diversity at **703-417-8660**.



LDBE Certification Requirements

- Race- and gender-neutral program
- Small business, organized for profit, that is not dominant in its field
- Average annual gross receipts (based on the firm's last three years), must not exceed the small business size standard
- Must be located within a 100-mile radius of the Washington, DC's Zero Mile Marker
 - As of application date, the business has an established office where the firm's owner, management, or employees are present and conduct the firm's business on a regular and frequent basis

LDBE certification is valid for a period of 3 years
Apply for re-certification 60 days before expiration
Be specific with your NAICS code



Prime Contractor Responsibility

- Firms have to be LDBE certified by MWAA by contract award date
- LDBE Contract participation form (Exhibit D) must be submitted with Bid
- Successful firms must submit the Letter of intent (Exhibit E) and/or the sample subcontract with the bid or within 3 days of the request of the contracting Officer
- Successful firm must contact the Department of Supplier Diversity to schedule and complete the mandatory e-Contract Compliance trainings within 30 days from date of award letter. Required trainings include:
 - Introduction to the new System - Learn how to successfully navigate the system
 - Contract Compliance Reporting – Learn how to report subcontractors payments



Exhibit D

METROPOLITAN WASHINGTON AIRPORTS AUTHORITY
CONTRACT PARTICIPATION FORM (ORIGINAL)

Solicitation Number: _____
 Date: _____
 Offeror Name: _____
 Project Name: _____

LDBE Participation Percent Requirement: _____
 Base Contract Price: _____
 Original Contracted LDBE Eligible Participation: _____
 Original Percent Contracted LDBE Eligible Participation: _____

The Offeror shall submit the Contract Participation Form to the Contracting Officer with the offer. Please insert additional rows if needed.

LIST THE PRIME AND ALL FIRST TIER FIRMS PARTICIPATING IN THIS CONTRACT Identify whether firms are "P, S, JV, SP, B, H, MFG, in next column.	TYPE OF FIRM (see below)	FEDERAL TAX ID (also known as Employer Identification Number) nine digit number.	Enter "X" for all that apply				ADDRESS (Number, Street, City, State, ZIP)	DESCRIBE TYPE OF WORK (Electrical, Paving, etc. with notation e.g. "Labor Only", "Material Only", "Complete") Item Number if Applicable, Quantity, Unit Price	AGREED PRICE**** (Base Contract Only)	LDBE ELIGIBLE PERCENTAGE	LDBE ELIGIBLE DOLLARS
			LDBE	MBE	WBE	OTHER					
EX	SAMPLE	S	55-5555555	X	X		12345 Main Street, Washington, DC 20001	Furnish and install Structural Steel	\$985,000.00		
	Prime Contractor or Joint Venture										
P											
	LDBE and Non-LDBE Subcontractors, Suppliers, etc.										
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
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17											
18											
19											
20											
21											
TOTAL AGREED PRICE MUST EQUAL BASE CONTRACT PRICE AS SHOWN ON THE PRICE SCHEDULE											

I, _____ (Type or Print Name), a duly authorized representative of _____ (Type or Print Name of Firm or Prime Contractor) certify that the information furnished above is correct and to the best of my knowledge represents the current status of the Firm or Prime Contractor's subcontracts with the listed Subcontractors.

Signature: _____ Title: _____ Date: _____

* TYPE OF FIRM

- P = Prime Contractor (if LDBE, counts at 100%)
- S = Subcontractor (if LDBE, counts at 100%)
- JV = Joint Venture (if LDBE, counts at 100%)
- SP = Stocking Supplier/Distributor (if LDBE, counts at 60%, unless 100% LDBE Requirement)
- B = Broker, Agent, Packager (if LDBE, typically counts at 5%, unless 100% LDBE Requirement)
- H = Hauler (if LDBE, counts at 60%, unless 100% LDBE Requirement)
- MFG = Manufacturer (if LDBE, counts at 100%)

- ** MBE = A certified Minority Business Enterprise (Attach current certification letter, if applicable)
- *** WBE = A certified Women Business Enterprise (Attach current certification letter, if applicable)

(Information regarding MBE/WBE participation will be used for generalized statistical purposes and program analysis.)
 **** AGREED PRICE = For the purpose of this form, only include Base Contract value. Do not include Option Years or Alternates in this form.
 Post award, LDBE percentage shall be based on the current contract amount, to include any Option Years, Alternates or Modifications, as applicable.
 Agreed Price for each firm listed is the amount that they are self-performing and cannot include any work being subcontracted.



Exhibit E

METROPOLITAN WASHINGTON AIRPORTS AUTHORITY
LETTER OF INTENT

(Name of Prime Contractor) Contract Number _____
Location _____
Contract Name _____

(Name of 1st Tier Subcontractor (If Applicable))

- A. The undersigned LDBE intends to perform the work associated with this contract as (Check one):
 Individual Partnership Corporation Joint Venture
- B. The undersigned LDBE will perform the work associated with this contract as a (Check all that apply):
 Construction Contractor Stocking Supplier Manufacturer Stocking Distributor
 Broker, Agent, Packager Hauler Service Provider (for non-construction contracts)
- C. The undersigned LDBE will: Perform the following services Supply the following materials, equipment, supplies:

IF AVAILABLE, PLEASE ATTACH A COPY OF THE PROPOSED SCOPE OF WORK AND SUBCONTRACT AGREEMENT FOR THIS SUBCONTRACTOR.

Item Number	Detailed Description Of Scope of Work	Scope of Services (Check One)	Quantity	Unit Price
01	_____	<input type="checkbox"/> Labor Only <input type="checkbox"/> Matl Only <input type="checkbox"/> Complete	_____	_____
02	_____	<input type="checkbox"/> Labor Only <input type="checkbox"/> Matl Only <input type="checkbox"/> Complete	_____	_____
03	_____	<input type="checkbox"/> Labor Only <input type="checkbox"/> Matl Only <input type="checkbox"/> Complete	_____	_____
04	_____	<input type="checkbox"/> Labor Only <input type="checkbox"/> Matl Only <input type="checkbox"/> Complete	_____	_____

Please Attach Additional Sheets if Necessary

- D. Work described above will be performed at the following total price: \$ _____.
- E. Total Contract Amount: \$ _____
- F. Term of Contract Commencement Date: _____ Completion Date: _____
- G. _____% of the dollar value of the subcontract will be performed by (check if applicable):
 Non-LDBE contractors Non-LDBE suppliers.

The undersigned will enter into a subcontract consistent with the above upon execution of a contract between the Prime Contractor and the Authority: (NOTE: SIGNATURES MUST BE DATED)

(Print or Type Name of LDBE Firm) Agreed To _____
(Print or Type Name of Prime Contractor)

By _____
(Print or Type Name and Title) _____
(Print or Type Name and Title)

(Signature) _____ (Date) _____
(Signature) _____ (Date)

(Print or Type LDBE's Certification Expiration Date)

FOR MWA A USE ONLY

MWA A DSD Specialist's Approval \$ _____
 (Enter The Amount of Contract Approved for LDBE Participation) _____ (Signature) _____ (Date)



Supplier Diversity Management System

- Online contract compliance monitoring
- On-line certification application and renewal
- Real-time monitoring of certification applications in process
- Targeted outreach for contracting opportunities
- Contractor visibility into MWAA directory of certified firms

mwaa.diversitycompliance.com



Supplier Diversity Management System

 [Log In](#)

About the System

Additional information for our users

[Information for Vendors](#)

Upcoming Events & Conferences

See upcoming events and program related information

[Meetings](#)

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Vendor Certification

Search and/or join our database of certified vendors

[Certification Directory](#)

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System Training

Learn how to fully utilize our system with a live trainer

[See Online Training Times](#)

Find a ACDBE/DBE Firm

[SBSD ACDBE/DBE Directory](#)



IFB OVERVIEW

Work Site Location: Main Terminal Baggage Basement.

Period of Performance – Two Hundred Sixty Eight (268) calendar days from receipt of a Notice to Proceed.

Liquidated Damages \$750.00 per calendar day over the period of performance.

Estimated Value – Approximately \$400,000.00 - \$500,000.00

- **IMPORTANT** - Term and Conditions are not negotiable in any material way. Contractors are encouraged to ask questions or clarifications during the Q&A period



IFB OVERVIEW

Security clearance is essential for performance of the Work.

Work location contains MWAA **and** Customs controlled areas.

Only contractor staff that obtain clearances from MWAA **and** Customs can perform the work.

\$29.00 charge for fingerprinting / \$11.00 charge for clearance check per badge. (Charges subject to change.)



IFB OVERVIEW

Clearance must be obtained from MWAA's Pass & ID Department for MWAA areas. See MWAA web site main page (metwashairports.com), right hand side: "Other sites of Interest" select "Dulles Pass & ID" for contact information. (Average 1 week turnaround for clearance to be obtained.)

Clearance must also be obtained from Customs. Select the same site as above and select "Customs Seals" for contact information.

Work with Pass & ID first before contacting Customs.



Bid Deadline

Bids are due December 19, 2018 NLT 2:00 PM (Local Time) at:

Washington Dulles International Airport
45025 Aviation Drive, Suite 240
Dulles, VA 20166

**DO NOT SUBMIT THE BID TO THE RONALD REAGAN OR CRYSTAL CITY
LOCATIONS**



Bid Submissions

Submit an original and one (1) copy of the following documents:

- a. Solicitation Offer and Award Form with Blocks 9 through 14C completed.
- b. Amendments (if any). **Ensure your firm is registered on the Planholder list to receive amendments.**
- c. Price Schedule with all items completed.
- d. Bid Bond.
- e. Representations and Certifications (Section IV)
- f. LDBE Certification Exhibits as applicable:
 - Exhibit A, Voluntary Efforts to Obtain MBE/WBE Participation
 - Exhibit D, Contract Participation Form
 - Exhibit F, LDBE Certification Application or proof of certification
 - Exhibit G, Application for Joint Venture Eligibility
 - Exhibit H, Request for Waiver
 - Exhibit I, LDBE Unavailability Certification
- g. Insurance Affidavit (See Section X)



On-Line Resources

- The Pre-Bid Conference Attendees List and this presentation will be posted to the Airports Authority website.
- All questions must be submitted through the Airports Authority website by 3:00 PM December 5, 2018.
- Answers to all questions received will be posted on-line, and all registered Planholders will be notified.



Example Planholders List

PLANHOLDER LIST FOR SOLICITATION 1-17-C127 DISASTER DISCOVERY PLAN

CONTRACTOR NAME	PRIMARY CONTACT	STREET ADDRESS	CITY, STATE, ZIP	PHONE NUMBER	FAX NUMBER	HOW FIRM INTENDS TO PARTICIPATE IN SOLICITATION					
						PRIME	J.V.	SUB	SUPL.	OTHER	
1. ARRINGTON DIXON AND ASSOCIATES, INC. (ADA)	HILARY CAINE	2401 SHANNON PLACE SE	WASHINGTON, DC 20020	202-889-0123 x3	202-678-2770						X
2. GUIDEPOST SOLUTIONS	ANGELA OSBORNE	1130 CONNECTICUT AVENUE NW, SUITE	WASHINGTON, DC 20006	571-451-9721							X
3. INSPIRED DATA SOLUTIONS, LLC	JOHN PURNELL	155 CONDUIT STREET	ANNAPOLIS, MD 21401	410-951-9081							
4. NORBECK TECHNOLOGIES	BOBBY GALLON	8808 WOODYARD ROAD	CLINTON, MD 20735	240-603-8697							X
5. TRANSECURE, INC.	ART KOSATKA	7375 HIDDEN KNOLL COURT	SPRINGFIELD, VA 22153	301-57-5800							X
6. VINSYS INFORMATION TECHNOLOGY, INC.	CHANDER JAYARAMAN	1436 INDEPENDENCE AVENUE SE	WASHINGTON, DC 20003	202-489-8951						X	X
7. VINSYS INFORMATION TECHNOLOGY, INC.	SREEDHAR CHANAMOLU	12020 SUNRISE VALLEY DRIVE, SUITE 100	RESTON, VA 20191	703-371-4120	703-880-7557					X	



QUESTIONS?



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MWAA.COM



@Reagan_Airport

@Dulles_Airport

@Dulles_Toll_Road



reaganairport

FlyDulles

dullestollroad

