

As a Safety and Security Specialist, you will inspect, monitor, and enforce safety and security procedures to help ensure physical safety and security at an airport located in the nation's capital.

JOB DESCRIPTION

- Safety and Security Specialist
- Works under the general supervision of Airport Operations Department Deputy Manager.
- Serves in the Security Program of the Airport Operations Department at Washington Dulles International Airport (IAD) or Ronald Reagan Washington National Airport (DCA).

Conducts inspections and enforces compliance with the Airports Authority's Security Program and Directives, Vehicle Control Program, airport specific safety and security procedures, Transportation Safety Administration Regulations, and Federal Aviation Regulations. Performs related functions.

GENERAL RESPONSIBILITIES

- Patrols and inspects an airport complex on foot, by vehicle, and through technology and contractor security officers to ensure airport security mechanisms and operations and health and safety conditions are in compliance with Airports Authority's Security Program and Directives and Federal regulatory requirements.
- Monitors terminal buildings and the Air Operations Area (AOA) ramp area for any unusual events or conditions, including news media and accidents.
- Monitors landside roadways, general vehicular circulation, sidewalks, and parking lot conditions.
- Monitors all ground transportation, waiting lines and vehicles, employee and commercial parking lots, signs, lights, fencing, and areas needing trash removal or repair.
- Checks for the proper operation of card readers, doors, electronic gates, signage, and vehicle identification and operation.
- Takes corrective action, files work orders for repairs, notifies the appropriate manager or coordinator, and files reports.
- Issues violation notices for failure to comply with security or other AOA vehicular operation requirements. Is authorized to immediately suspend airfield driving privileges for careless or negligent driving. Follows up with the Authority's Police Department, as appropriate.
- Checks identification (ID) badges for adherence to display policy.
- Conducts vehicle safety inspections and validates insurance for AOA-approved vehicles.
- Takes immediate corrective action to contain potential threats or incidents, which may include confiscating ID badges or directing removal of employees or contractors from the airport's premises.
- Directs tenant and Airport personnel to resolve safety or security issues and intercedes to mitigate tenant ramp operation disputes, seeking Airport Operations Duty Manager guidance or assistance to resolve complex issues.
- Serves as first responder to airport emergencies and other significant events in the ramp or landside areas, taking control of the scene until relieved by an Airport Operations Duty Manager.

- Coordinates or conducts inspections, investigations, or corrective actions with other Federal and state agencies and airline officials. Assists airline security representatives, tenants, concessionaires, and Airports Authority personnel with requirements of 49 CFR Part 1544.
- Develops and conducts training for contractor security guards, monitors the services provided, and informs management and the Contracting Officer's Technical Representative (COTR) of any concerns.
- Conducts monthly security surveys in accordance with TSA requirements.
- Performs other duties as assigned.

QUALIFICATIONS

- Five years of progressively responsible experience in airport operations, including inspecting and enforcing compliance with safety and security procedures, arranging for corrective actions, and conducting safety and security training.

KNOWLEDGE, SKILLS AND ABILITIES (KSAs)

1. Knowledge of airport safety and security regulations (e.g., 49 CFR Parts 1542, 1544, and 1546 and 14 CFR Part 139) and skill in applying them to conduct safety and security inspections and investigations, ensure airport security and safety procedures are current, conduct Secure Identification Display Area training, and assist airlines with security requirements.
 2. Knowledge of ground transportation, concession contracting arrangements, and general airport management principles, particularly of a large Category X or similar airport with hub operations, to be able to detect unusual operations or regulatory noncompliance and take appropriate action in response to emergencies, incidents, and disasters.
 3. General knowledge of aircraft operations and characteristics to identify unusual ramp area operations that might adversely impact safe airline operation.
 4. Knowledge of state and airport vehicle safety requirements to conduct vehicle safety inspections.
- Ability to make detailed analyses of data and information and make recommendations.
 - Ability to speak and write effectively, with emphasis on communicating technical issues to nontechnical audiences
 - Skill in using a computer and office suite software, with emphasis on safety and security systems.

PREFERRED QUALIFICATIONS

- Experience in airport or airline security operations.
- Certification as an Airport Certified Employee (ACE) in Airfield Operations or Security from the American Association of Airport Executives (AAAE).

EDUCATION

- A high school diploma, a Certificate of General Education Development (GED), or an equivalent

combination of education, experience, and training.

- A fully equivalent combination of education and training beyond what is needed to satisfy the education requirement may be used to substitute for up to two of the five years of experience. For example, an associate's degree may substitute for two years of experience.

CERTIFICATIONS AND LICENSES REQUIRED

- A state driver's license in good standing.

NECESSARY SPECIAL FACTORS

- Operates a four-wheel drive Airport Operations Department vehicle landside and airside (requires AOA permit).
- Work requires climbing and descending stairs and walking for extended distances.
- Scans traffic and operations from a distance, sometimes using binoculars.
- May lift or move items weighting up to 30 pounds, such as debris.
- Distinguishes color-coded ID badges and reviews items containing small print.
- Work involves exposure to adverse weather conditions, high decibel noise, dust, grease, dirt, fumes, heat from aircraft, and moving vehicles and equipment. Wears personal protective equipment, as necessary.
- Is subject to holdover and recall on a 24-hour basis or required to work weekends for essential services and emergencies.
- Work is typically reviewed in progress and upon completion for quantity, quality, timeliness, customer service, team work, and adherence to guidelines, effectiveness and other factors.
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