AUTOMATED ACCESS CONTROL SYSTEM
ACCESS REQUEST FORM
WASHINGTON DULLES INTERNATIONAL AIRPORT

Company Name ___________________________________________ Date: _____________

Certification Official / Point of Contact:
Name:____________________________________  Title:_______________________________
Phone number: ________________  Email: __________________________________________

As the Certification Official for the entity identified above, I hereby request that the access requested be
(    ) Created    (    ) Modified    (    ) Terminated for the (    ) Division (    ) Job title and/or (    ) Individual(s)
as indicated.

(    ) Division___________________________________     (    ) Job Title_____________________________

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<th>Individual Name</th>
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Signature: ___________________________________ Date: ___________________

Sponsor approval_________________________________________________________

Required for all new entity establishments. Required for modifications by Contractors and Sub-Contractors.

As the Sponsor for the entity identified above, I hereby approve the requested access as indicated on the
following pages.

Signature: ___________________________________ Date: ___________________

Name:________________________  Title:_______________________________
Phone number: ________________  Email: ______________________________

Airport Operations

Date Received: _______________ By:_____________ Date Approved: _______________ By:

Date Change Made: ________________________ By: ________________________

Comments:_________________________________________________________________________________________________
___________________________________________________________________________________________________________

Dulles International | Reagan National | Dulles Toll Road
mwaa.com
PLEASE SELECT THE AREAS YOU DESIRE TO HAVE ACCESS.

** = Please Specify
++ = Restricted

Common Access
- Sterile/Concessions Only
- General AOA
- AOA Driver Gates **
- South Vehicle Gates **

GA/FBO Areas
- Signature Flight
- Dulles Jet Center
- Jet Aviation
- Ross Aviation
- Landmark Aviation
- Other GA **

United Only
- Customer Service
- Lounge/Club ++
- Ramp/Ground
- Maintenance
- Wide Body
- SOC/Flight Ops ++

Terminals
- Terminal A
  - Ramp/Apron
  - Jet bridge/Hold room
  - Elevator/Stairs
  - Lounge/Office **
  - Roof
- Terminal B
  - Ramp/Apron
  - Jet bridge/Hold room
  - Elevator/Stairs
  - Freight Elevators ++
  - Lounge/Office **
  - Roof
- Terminal C
  - Ramp/Apron
  - Jet bridge/Hold room
  - Elevators/Stairs
  - Roof
- Terminal D
  - Ramp/Apron
  - Jet bridge/Hold room
  - Elevators/Stairs
  - Roof
- Main Terminal **
  - Baggage/Chute
  - Kiosk/Offices
  - Basements
  - Elevator/Stairs
  - Security/Bypass

MWAA (MWAA approval)
- ARFF Station 302
- ARFF Station 304
- Police Station
- Police Range
- JP Morgan Chase

Restricted Access Areas
**Additional Approvals Required**
- MWAA IT Comm Rooms
- Mechanical/Telcom Rooms
- MWAA Warehouse
- APM Tunnels
- AMF Access
- E Gates
- Fuel Tank Facility
- CBP FIS Access
- CBP IAB Access
- FAA Tower
- Historic FAA Tower

OTHER AREAS (Please describe:)

Specific Card Readers needed.

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<tr>
<th>Card Reader 1</th>
<th>Card Reader 2</th>
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