



REAGAN NATIONAL AOA VEHICLE APPLICATION FORM

Permanent AOA Registration

Registration stickers for carriers and U.S. Government vehicles are issued for a period of two years, commencing January 1st and expiring December 31st.

Temporary AOA Registration

Registration stickers for fuel trucks, contractors, vendors, and construction vehicles are valid for a period of one year or less. All companies requesting Temporary AOA Registration must also submit the Vehicle Permit Sponsorship form.

Contact Information

Please contact Airport Operations Safety and Security Office at (703-417-8965/8100) for any questions in reference to the AOA Vehicle Application Process.

E-mail completed forms to DCAAirfieldPermit@mwa.com



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To ensure fast and efficient processing of AOA vehicle registrations please make sure that the following items are submitted:

AOA Vehicle Application Form

A valid copy of the Acord Certificate of Liability Insurance showing the minimum for Personal Injury and Property Damage.

VEHICLE REGISTRATION TYPE

Permanent

Temporary

COMPANY NAME *		CONTACT NAME *	
EMAIL ADDRESS *		PHONE NUMBER *	
SPONSORING AGENCY OR COMPANY *		COTR NAME	
INSURANCE COMPANY *		INSURANCE POLICY NUMBER *	

VEHICLE IDENTIFIER *		VEHICLE MAKE *	
VEHICLE MODEL *		VEHICLE TYPE *	
VEHICLE COLOR *		VEHICLE YEAR *	
VIN NUMBER		STATE	
TAG NUMBER		TAG EXPIRATION DATE	
REGISTRATION EXPIRATION DATE			



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VEHICLE INSPECTION CHECKLIST

1) VEHICLE ID / MARKINGS

Vehicle must have Vehicle Identifier, sequential non-repeating number, painted/decals/magnetic sign on both sides (8 inches) and roof (12 inches).

2) AOA VEHICLE LIGHTING

Vehicle must have a 4 inch high & 2.5 inch diameter steady (Non-Movement) or flashing (Movement) amber light.

3) HEADLIGHTS

High beams and low beams must illuminate evenly when activated.

4) TURN SIGNALS

All turn signals must illuminate/flash and be visible from 20 feet away.

5) EMERGENCY FLASHERS

All emergency flashers must illuminate/flash and be visible from 20 feet away

6) HORN

Horn must be functional and heard from 20 feet away.

7) WINDSHIELD WIPERS

Windshield wipers must be functional and in good condition.

8) PARKING BRAKE

Vehicle must not move parking brake is applied.

9) BACKUP LIGHT AND/OR HORN

Must illuminate / sound when vehicle placed in reverse.

10) FIRE EXTINGUISHER

Must have properly charged and functional 5 lb A:B:C or B:C. Fuelers require 20 lb B:C

11) TIRE TREAD

Minimum of 1/8 inch tread in each third of the tire. No wire/steel contacting road surface & no cracking in sidewalls



REAGAN NATIONAL

VEHICLE PERMIT SPONSORSHIP FORM

Primary Sponsor (Company Name/Department)

Name of COTR/Sponsor

Project Number

Project Company

Project Company Address

Point of Contact

Point of Contact Phone Number

Nature of Work

Location of Work

Duration of Work (Beginning to End)

Sub-Contractors (If Applicable)

Signature of COTR/Sponsor

Date