



SCHEDULES AND AGENDAS
FOR
WEDNESDAY, NOVEMBER 14, 2012

**Conference Rooms A and B
Washington Dulles International Airport**

8:00 a.m. Nominations Committee Meeting¹
(Materials in Tab A)

- I. Recommendation on Candidates for Officers Tab A-1

Chairman Crawford

8:15 p.m. Audit – Legal Committee Meeting
(Materials in Tab B)

Regular Session

- I. Recommendation to Increase Audit Transparency Tab B-1

Valerie Holt

RECESS

8:30 a.m. Special Joint Finance and Dulles Corridor Committee Meeting
(Materials in Tab C)

- I. Recommendation Paper on the Adoption of Amendment to the Regulation Tab C-1
Establishing Toll Rates on the Dulles Toll Road

Andy Rountree
Phil Sunderland

Jim Taylor

Mercator Advisors, LLC

¹ All meeting times are approximate. The meetings may begin earlier or later than the scheduled times.

9:00 a.m. Annual Board of Directors Meeting
(Materials in Tab D)

- I. Election of Chairman, Vice Chairman, and Secretary
- II. Minutes of the October 17, 2012 Board of Directors Meeting Tab D-1
- III. Committee Reports Tab D-2
 - A. Audit – Legal Committee
 - B. Business Administration Committee
 - C. Dulles Corridor Committee
 - D. Finance Committee
 - E. Nominations Committee
 - F. Special Joint Finance and Dulles Corridor Committee
- IV. Information Items
 - A. President’s Report Oral
 - B. Executive Vice President’s Report Tab D-3
- V. New Business
 - A. Recommendation to Approve 2013 Medical and Dental Insurance Programs with Proposed Premium Rates Tab D-4
 - B. Recommendation to Award Staffing Services Contract for the Dulles Toll Road Tab D-5
 - C. Recommendation on the Adoption of Amendment to the Regulation Establishing Toll Rates on the Dulles Toll Road Tab D-6
 - D. Recommendation to Increase Audit Transparency Tab D-7
 - E. Recommendation to Authorize the Audit – Legal Committee to Review and Issue Final Decision on Protest Relating to the Contract for the Marketing, Leasing and Management of the Food Service and Retail Concessions at both Airports Tab D-8

- VI. Unfinished Business
- VII. Other Business & Adjournment

10:00 a.m. Finance Committee Meeting
(Materials in Tab E)

- I. Recommended 2013 Budget Tab E-1

Andy Rountree
Rita Alston

- II. Recommendation to Approve the Proposed Authorizing Extension and Substitution Tab E-2
of Letters of Credit and Direct Purchase of Bonds for Airport System Revenue Variable
Rate Bonds, Series 2003D, Series 2009D, Series 2010C and Series 2010D

Andy Rountree

Guy Nagahama Jefferies

- III. Recommendation to Approve the Proposed Resolution Authorizing Issuance of Tab E-3
Full Funding Grant Agreement Notes, Series 2012

Andy Rountree

Jim Taylor Mercator Advisors, LLC

- IV. Quarterly Investment Committee Report Tab E-4

Mark Adams
Nancy Edwards

- V. Budget Reprogrammings for the Third Quarter of 2012 Tab E-5

Andy Rountree
Rita Alston

- VI. Financial Advisors' Report – Aviation Enterprise Tab E-6

Guy Nagahama Jefferies

Andy Rountree

- VII. Financial Advisors' Report – Dulles Corridor Enterprise Tab E-7
- Doreen Frasca Frasca & Associates, LLC
- Bryan Grote Mercator Advisors, LLC
- Andy Rountree

- VIII. October 2012 Financial Report – Aviation Enterprise Tab E-8
- Andy Rountree
- Mark Tune

11:00 a.m. Dulles Corridor Committee Meeting
(Materials in Tab F)

- I. Dulles Corridor Metrorail Project Monthly Cost Summary and Project Update – Tab F-1
Phase 1
- Frank Holly
- Pat Nowakowski
- II. October 2012 Financial Report – Dulles Corridor Enterprise Tab F-2
- Mark Adams
- Mark Tune

11:15 a.m. Business Administration Committee Meeting
(Materials in Tab G)

- I. Small Business Contracting Summary Tab G-1
- Steve Baker
- Richard Gordon
- II. Reappointment of the Employee Relations Council Tab G-2
- Janice Borneman-Eckels
- Robin Wade
- III. Recommendation to Award a Contract for Radio Network Technical Support Services Tab G-3
- Syed Ali

- IV. Recommendation to Execute Agreement with JetBlue Airways for Facility Improvements at Reagan National Tab G-4

Paul Malandrino

12:00 p.m. Audit – Legal Committee Meeting (reconvened)
(Materials in Tab B)

Regular Session

- I. Calendar Year 2012 Financial Statement Auditors' Pre-Audit Discussion Tab B-2
Kelly Thornton PricewaterhouseCoopers
- II. Calendar Year 2013 Risk Assessment and Audit Plan Tab B-3
Valerie Holt
- III. Report on Overhead Rate Reviews Tab B-4
Valerie Holt
- IV. Status Update on Plans to Enhance Internal Controls Tab B-5
Andy Rountree

Executive Session²

- V. Calendar Year 2012 Financial Statement Auditors' Pre-Audit Discussion Refer to Tab B-2
Kelly Thornton PricewaterhouseCoopers
- VI. Consideration of Protest Relating to the Contract for the Marketing, Leasing and Management of the Food Service and Retail Concessions at both Airports Provided Separately
Phil Sunderland

²Pursuant to Article IX, Section 3(g) of the Airports Authority Bylaws which permits the Board and its Committees to move into executive session to consider audit matters and the resolution regarding audit transparency scheduled to be adopted on November 14, 2012 and Section 3 (e) of the Airports Authority Bylaws which permits the Board and its Committees to move into executive session to consult with the Airports Authority's legal counsel or staff, and/or with consultants, regarding legal issues or matters affecting or involving the Airports Authority, including pending or potential litigation, pending or potential legislation and compliance with legal requirements.