



**Recommendation to the
Board of Directors
to Award
Staffing Services Contract for the
Dulles Toll Road**

November 2012



- The Business Administration Committee approved and recommends to the Board of Directors the award of the Staffing Services Contract at the Dulles Toll Road to Faneuil of Hampton, VA, effective December 1, 2012.
- In November 2011, the Committee reviewed and concurred with the approach to the RFP which was issued in 2012.

- This contract includes the provision of approximately 119 toll collectors; 8 fiscal assistants; and 3 supervisors.
- Contractor is required to provide staffing for 3 shifts, 24 hours per day, 7 days per week at the Dulles Toll Road. The contract period will be one base year with two one-year option periods.

- The total base year amount is not to exceed \$3,548,134. Projected base year plus both option years total is \$10,866,446.
- Local Disadvantaged Business Enterprise (LDBE) participation requirement is 20 percent. Faneuil, Inc. will subcontract with Adept Professional Staffing of Bowie, MD.



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Proposed Resolution

Staffing Services for the Dulles Toll Road

WHEREAS, The staffing contract for toll collection on the Dulles Toll Road expires November 30, 2012;

WHEREAS, The Business Administration Committee concurred in a pre-solicitation report on a competitive procurement process to select a firm for the next contract period at its November 2011 meeting;

WHEREAS, An Evaluation Committee has reviewed the competing proposals and recommended that the contract be awarded to Faneuil, Inc., of Hampton, Virginia;

WHEREAS, The contract will be for one year with two one-year extension options, for a three-year combined value of \$10,866,447; and

WHEREAS, The Business Administration Committee is satisfied with the results of the competitive process; now, therefore, be it

RESOLVED, That the President and Chief Executive Officer is authorized and directed to enter into a contract with Faneuil, Inc., consistent with the presentation to the Business Administration Committee at its October 17, 2012 meeting.

*Recommended by the Business Administration Committee on October 17, 2012
For Consideration by the Board of Directors on November 14, 2012*