Pre-Bid Conference
IFB-19-12994
Police/Fire Station Access Road and Parking Lot Security Fencing
June 27, 2019
2:00 PM – Conference Room No. 1
45025 Aviation Dr, 4th Floor, Dulles, VA 20166
Site Visit to Follow Pre-Bid Conference
Introduction

• Contracting Officer – Janice Balzarini

• Contracting Officer’s Technical Representative – Chris Beausoleil
Disclaimer

The information contained in this presentation is for informational purposes only.

In the event of a discrepancy between the information contained herein and the solicitation documents, the solicitation documents will take precedence.
PRE-BID CONFERENCE GUIDELINES

• All remarks and explanations made by MWAA personnel during the Pre-Bid Conference do not qualify, change or otherwise alter the terms of the solicitation;

• Only formal written Amendments to the IFB are binding, and;

• Responses to questions submitted via the website are for information purposes only.
Summary of Solicitation

• Award will be made to the responsible, conforming offeror whose total price is the lowest offer received.
• Performance Period: 150 days
• Anticipated Contract Award: September 2019
• The Contractor shall perform on the site, and with its own organization, at least twenty-five percent (25%) of the total direct labor and at least twenty-five percent (25%) of the total work-in-place to be performed under the contract. (Clause VII.44)
• The estimated cost of construction is between $650,000 and $800,000
• Terms and Conditions are not negotiable. Contractors are encouraged to ask questions or clarifications during the Q&A period
Summary of Solicitation

• LDBE Participation Requirement is 100%
• Five percent (5%) Bid Bond required with bid submission
• One Hundred Percent (100%) Payment and Performance Bond required for submission upon request from Contracting Officer, prior to contract award. MWAA will reimburse reasonable and customary bond costs upon proof of payment. Bonds are not to be included in the price proposal.
• Liquid Damages in the amount of $100.00 per calendar day will be assessed for each day beyond 150 consecutive calendar days from construction NTP.
Summary of Solicitation

• The Owner Controlled Insurance Program details can be found in the solicitation Section VII, Contract Provision 20. This contract is covered by the Aviation Owner Controlled Insurance Program (OCIP) and participation by the contractor and subcontractors is required. OCIP coverage, as described in Contract Provision 20.
Solicitation Requirements

- Bids are to be submitted Wednesday, **July 17, 2019**, 1:00 pm, Local Time at Dulles International Airport, 45025 Aviation Drive, 2nd Floor, Suite 240, Dulles VA 20166

<table>
<thead>
<tr>
<th>Metropolitan Washington Airports Authority</th>
<th>1. FOR INFORMATION CALL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement and Contracts Dept., MA-29-IAD</td>
<td>NAME: Janice Balzarini</td>
</tr>
<tr>
<td>Washington Dulles International Airport</td>
<td>TELEPHONE NUMBER: (No Collect Calls) 703-572-2991</td>
</tr>
<tr>
<td>45025 Aviation Drive, Suite 240</td>
<td></td>
</tr>
<tr>
<td>Dulles, VA 20166</td>
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<table>
<thead>
<tr>
<th>2. SOLICITATION NUMBER</th>
<th>3. TYPE OF SOLICITATION</th>
<th>4. DATE ISSUED</th>
</tr>
</thead>
<tbody>
<tr>
<td>IFB-19-12994</td>
<td>INVITATION FOR BIDS (IFB)</td>
<td>June 17, 2019</td>
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</table>
Submission Requirements

Submit an original and one (1) copy of the following documents (See Section V, Solicitation Provision #20):

- Solicitation Offer and Award Page (Blocks 9 through 14C completed)
- Price Schedule (Section III)
- Representations and Certifications, Section IV
- Bid Bond (5%)
- Section VII - Contract Provision 42, Brand Name or Approved Equal, Comparability of products of other manufacturers
- LDBE Certification Exhibits as applicable:
  - Exhibit A, Voluntary Efforts to Obtain MBE/WBE Participation (25%)
  - Exhibit D, Contract Participation Form
  - Exhibit F, LDBE Certification Application or proof of certification
  - Exhibit G, Application for Joint Venture Eligibility
  - Exhibit H, Request for Waiver
  - Exhibit I, LDBE Unavailability Certification
Submission Requirements

• Insurance Affidavit, Section X – Attachment 05
• Copy of Virginia State Contractor’s License

• Provide a summary of top projects of comparable scope and price that have been completed during the past five (5) years, limited to one (1) page in length only, which includes the project description, location, contact, and information including cost and schedule.

• Please sign and acknowledge any Amendments (Box 13-Solicitation Offer and Award Form) and include with your Bid submission.

• Bid opening will occur immediately after 1:00 pm, on July 17, 2019th at 45025 Aviation Dr, 2nd Floor, Suite 240, Dulles, VA 20166. This is a public bid opening. Total prices for each bid will be made public for the information of bidders.
LDBE Participation Requirements

The LDBE requirement for this solicitation is one hundred percent (100%) of the total offer amount of the contract. The one hundred percent (100%) LDBE participation shall be computed as outlined in Section IX(04)(C).

<table>
<thead>
<tr>
<th>NAICS Code</th>
<th>Type Of Work / Service</th>
<th>LDBE Size Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td>238990</td>
<td>Fence Installation (except electronic containment fencing for pets)</td>
<td>$15.0 Million</td>
</tr>
<tr>
<td>238910</td>
<td>Demolition, Building and Structure (incl excavation and grading)</td>
<td>$15.0 Million</td>
</tr>
<tr>
<td>237310</td>
<td>Highway, Street and Bridge construction (concrete curb)</td>
<td>$36.5 Million</td>
</tr>
<tr>
<td>238210</td>
<td>Electrical contractors and Other Wiring Installation Contractors (incl traffic signals)</td>
<td>$15.0 Million</td>
</tr>
<tr>
<td>561730</td>
<td>Landscaping Services (seeding)</td>
<td>$7.5 Million</td>
</tr>
</tbody>
</table>

For any LDBE/MBE/WBE information, including other LDBE size standards, contacts the Supplier Diversity Department at 703-417-8660

LDBE certification is valid for a period of 3 years
Apply for re-certification 60 days before expiration
Prime Contractor Responsibility

• Firms have to be LDBE certified by MWAA by contract award date

• LDBE Contract participation form (Exhibit D) must be submitted with Bid

• Successful firm must submit the Letter of Intent (Exhibit E) 3 days upon request of the Contracting Officer

• Successful firm must contact the Department of Supplier Diversity (DSD) to schedule and complete the mandatory e-Contract Compliance trainings within 30 days from date of award letter. Required trainings include:
  
  • Introduction to the new System - Learn how to successfully navigate the system
  
  • Contract Compliance Reporting – Learn how to report subcontractors payments
Exhibit D

METROPOLITAN WASHINGTON AIRPORTS AUTHORITY
CONTRACT PARTICIPATION FORM

Check One: Original [ ] Revised [ ] Date: ____________________ Contract No.: ____________________

Name of Offeror: ____________________ Project Name: ____________________

Original Contracted LDBE Participation: $ ____________________ Original Percent Contracted LDBE Participation: _______ %

The Offeror shall submit the Contract Participation Form to the Contracting Officer with the offer. Please attach additional sheets if needed.

| LIST THE PRIME AND ALL FIRST TIER Firms Participating in This Contract Identify whether firms are "P, S, J, SP, B, H, MFG, in next column. |
| TYPE OF FIRM | FEDERAL TAX ID (also known as Employer Identification Number) nine digit number. | ENTER "X" for all that apply | ADDRESS | DESCRIBE TYPE OF WORK (Employment, Paving, etc. with notation e.g., "Labor Only," "Material Only," complete") Item Number If Applicable, Quantity, Unit Price | AGREED PRICE |
| EX | SAMPLE | S | 55-555555 | X | X | 12345 Main Street, Washington, DC 20001 | Furnish and install Structural Steel | $986,000.00 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |

TOTAL AGREED PRICE MUST EQUAL TOTAL OFFERED PRICE:

I, ____________________, a duly authorized representative of ____________________, certify that the above information is true and correct.

(type or print name) (name of firm)

Signature: ____________________ Date: ____________________

TYPE OF FIRM
*P = Prime Contractor
$ = Subcontractor
JV = Joint Venture
SP = Stocking Supplier/Distributor
B = Broker, Agent, Package
H = Hauler
MFG = Manufacturer

** MBE = A certified Minority Business Enterprise (Attach current certification letter)
*** WBE = A certified Women Business Enterprise (Attach current certification letter)
(Information regarding MBE/WBE participation will be used for generalized statistical purposes and program analysis.)

Rev. 07/2007
New Supplier Diversity Management System (SDMS)

- Online contract compliance monitoring
- On-line certification application and renewal
- Real-time monitoring of certification applications in process
- Targeted outreach for contracting opportunities
- Contractor visibility into MWAA directory of certified firms

Visit: mwaa.diversitycompliance.com
Supplier Diversity Management System

Log In

About the System
Additional information for our users
Information for Vendors

Upcoming Events & Conferences
See upcoming events and program related information
Meetings
Events

Vendor Certification
Search and/or join our database of certified vendors
Certification Directory
Apply for Certification

System Training
Learn how to fully utilize our system with a live trainer
See Online Training Times

Find a ACDBE/DBE Firm
SBSD ACDBE/DBE Directory
IFB OVERVIEW

• Construct a new 700 foot access road to the joint police fire facility from Ariane Way

• Install 8 foot security fencing around the entire parking lot, including three automatic gates

• Parking lot improvements include drainage and lighting
On-Line Resources

• The Pre-Bid Conference Attendees List and this presentation will be posted to the Airports Authority website

• All questions must be submitted through the Airports Authority website by 3:00 PM June 28, 2019
  http://www.mwaa.com/business/solicitation-question-submission-form

• Answers to all questions received will be posted on-line and all registered Planholders will be notified
### Example Planholders List

**Planholder List for Solicitation IFB-19-12994**

**Construct Police/Fire Station Access Road, Dulles Airport**

<table>
<thead>
<tr>
<th>CONTRACTOR NAME</th>
<th>PRIMARY CONTACT</th>
<th>STREET ADDRESS</th>
<th>CITY, STATE, ZIP</th>
<th>PHONE NUMBER</th>
<th>FAX NUMBER</th>
<th>HOW PRIME INTENDS TO PARTICIPATE IN SOLICITATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ABEL FENCE, LLC</td>
<td>THOMAS ERB</td>
<td>791 COOL CREEK ROAD</td>
<td>WRIGHTSVILLE, PA 17358</td>
<td>717-253-2946</td>
<td>717-523-3638</td>
<td>X</td>
</tr>
<tr>
<td>2. MARK-LANG, INC.</td>
<td>ALLISON TAYLOR</td>
<td>6291 ROBINWOOD ROAD</td>
<td>BROOKLYN, MD 21225</td>
<td>410-636-2244</td>
<td>410-636-7049</td>
<td>X</td>
</tr>
</tbody>
</table>
QUESTIONS?
AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

Pre-Proposal Notes

• Participation by contractors and subcontractors of every tier is required

• Aviation OCIP Manual provides policies and procedures
  – OCIP Provided Coverage; Section 4
  – Contractor Provided Coverage; Section 5
AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

- Authority provides
  - General Liability, including terrorism
  - Excess Liability insurance, including terrorism
  - Contractor’s Pollution Liability (including asbestos under pollution coverage only)
  - Builder’s Risk, including terrorism
AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

- Contractor provides (list below not all inclusive)
  - Automobile Liability (on and off site)
  - Workers Comp/Employers Liability (on and off site)
  - General Liability (Enrolled off site only)
  - General Liability (Excluded on and off site)
  - Property (Enrolled and Excluded)
  - Professional Liability (Enrolled and Excluded)
AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

• Safety on the Job Site is Important to the Airports Authority

  ▶ To encourage adherence to safety practices all Eligible Parties may be required to pay a Safety Obligation as Defined in Section 1
  ▶ Safety obligations are not covered by the Aviation OCIP insurance policies
AVIATION OCIP ADMINISTRATIVE PROCESS

• Contractor Submits an Enrollment Application Form 1GL (See Section 8)
• Contractor is Issued a User Name and Password to the Wrap Portal
• Contractor Provides Requested Information and uploads COI to the Wrap Portal
• Contractor Completes Form 3GL for Each Sub
AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

• Contractor is responsible for;
  – monitoring their subcontractors’ Certificates of Insurance (COI)
  – Providing each subcontractor with copy of Aviation OCIP Manual
  – Including Aviation OCIP provisions in all subcontracts
  – Submitting Notice of Completion Form 2GL
AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

• OCIP SAFETY REQUIREMENTS
  – All Contractors & Subcontractors go through the enrollment process
  – Safety representative must be on site when any work is in progress
  – Aviation OCIP Risk Control Class ~ 90 Minutes
  – All Incidents Submit Form 4GL
AVIATION OWNER CONTROLLED INSURANCE PROGRAM (OCIP)

In Summary OCIP Forms Include:

- Enrollment Application *Aviation OCIP Form – 1GL*
- Notice of Work Completion *Aviation OCIP Form – 2GL*
- Pre-Enrollment *Aviation OCIP Form – 3GL*
- Incident Report *Aviation OCIP Form – 4GL*