# METROPOLITAN WASHINGTON AIRPORTS AUTHORITY

## RFP-18-34927
## Prescription Drug Benefit Plan

### February 04, 2019

Questions and Answers

**Notice: Questions may have been edited for clarity and relevance.**

1. **Question:** My team expressed some concern about having "locked" excel documents for the questionnaire. In some cases, they cannot read entire responses because they cannot adjust the boxes. Would it be possible to receive unlocked excel documents from Aon for the questionnaire?

   **Answer:** We will not be providing unlocked excel documents. If the entirety of the response cannot be seen, please use the explanation tab.

2. **Question:** Who is the incumbent?

   **Answer:** The incumbent is CVS Caremark.

3. **Question:** Will MWAA please distribute updated Excel files for the questionnaires, as the 'Explanation' columns cut off our responses to roughly 50 characters, while giving an error message stating there is a 400-character limit.

   **Answer:** The "Financial Proposal Template" and "Technical Questionnaire" spreadsheets have been updated to correct an error that was preventing more than 50 characters from being entered in the Explanation fields. Revised files are now available for download at: http://www.mwaa.com/business/rfp-18-34927-prescription-drug-benefits-plan (Click on the "Solicitation Documents" tab to access the files.)

4. **Question:** Please clarify total lives count by LOB and provide breakout between actives and retirees.

   **Answer:** This information is available in the census data. To obtain data complete the Non-Disclosure Agreement at RFP, Section X, Attachment 09 and return to Brittney Bookout at Brittney.Bookout@mwaa.com.

5. **Question:** Please confirm the incumbent who currently serves MWAA.

   **Answer:** See answer to Question No. 2.

6. **Question:** Is MWAA currently on a formulary with exclusions?

   **Answer:** The Airports Authority has an open formulary.

7.  **Question:** Is the pre-bidder's conference mandatory? If so, is there a dial-in number bidders can call to participate?

    **Answer:** The pre-proposal meeting was held on January 24, 2019, at 10am and was not mandatory. The PowerPoint presentation and the attendees list are posted on the solicitation website.

8.  **Question:** Does MWAA plan to change benefit structures in 2020?

    **Answer:** The Airports Authority intends to maintain its current benefit structure in 2020.

9.  **Question:** Please provide a list of current clinical programs included in MWAA's plan. (prior authorization, step therapy, etc.)

    **Answer:** The Airports Authority currently uses step therapy, quantity limits, Centers of Excellence, and clinically proven generics.

10. **Question:** Please provide the number of Employer Group Waiver Plans (EGWP) members included in the plan.

    **Answer:** The EGWP numbers are available by request. To obtain the data, "MWAA EGWP Data Rx" and the "MWAA Prescription Drug Census", complete the Non-Disclosure Agreement at RFP, Section X, Attachment 09 and return to Brittney Bookout at Brittney.Bookout@mwaa.com files.

11. **Question:** RFP, Section X, Attachment 01, Section 6.2.8 - Please provide the relevant state and federal regulations referenced.

    **Answer:** This item addresses how vendors must handle the Authority's data based on all applicable state and federal regulations and the requirement that all data will be destroyed in accordance with these regulations at contract conclusion.

12. **Question:** Reference technical proposal, EGWP Tab Section II, number 27: Please clarify what "exclusions-based" formulary means for EGWP? This typically applies to commercial plans.

    **Answer:** The Authority requires the option of utilizing Vendor's standard formulary including all FDA approved drugs or the Vendor's standard formulary with its formulary exclusions.

13. **Question:** Please confirm that a non-officer individual with the authority to bind a contract is sufficient to sign all applicable signature documents required for this RFP submission.

    **Answer:** Any individual who has authority to bind the company may sign the RFP documents.

14. **Question:** Please confirm that in order to minimize printing, we can provide large attachments and requested samples and brochures on USB.

    **Answer:** RFP, Section X, Attachment 02, Section 05, Proposal Submission Requirements, In case of a discrepancy between the hard copy and the electronic copy, the hard copy will take precedence. Please also note that there is a fifty (50), double-spaced, single sided page limit for any explanations, resumes, etc. required in response of the questionnaire.

15. **Question:** Technical Questionnaire, Commercial Medical Questionnaire tab question 1. Please confirm that Attachment 07 needs only to be populated by carrier responding with reference details and not sent to references to complete as indicated in question 1.

    **Answer:** Confirmed, RFP, Section X, Attachment 07 needs only to be populated by carrier responding with reference details.

16. **Question:** Medicare Account Team table doesn't include a column for team member name. Please advise if this is being sought after and if so please advise where to include this detail.

    **Answer:** The "Account Team" tab of the Technical Questionnaire has cells to provide team member names on both the commercial and EGWP teams.

17. **Question:** In regard to Envelope 3: Technical Proposal, please advise if any requested attachments within the questionnaire are excluded from the 50 page limit. If the requested attachments are excluded, what documents should be included in the 50 page limit?

    **Answer:** All attachments requested within the questionnaire are excluded from the 50 page limit.

18. **Question:** May we please obtain a claims file?

    **Answer:** To obtain data file, complete the Non-Disclosure Agreement located in the RFP, Section X, Attachment 09 and submit to Brittney Bookout at Brittney.Bookout@mwaa.com.

19. **Question:** How many copies of the proposal would you like? Also, in what format would you like the proposal? For example, 1 printed copy and one electric copy via USB?

    **Answer:** Please see RFP, Section X, Attachment 02, 05. Proposal Submission Requirements for details.