

## RESOLUTION NO. 17-14

### Selecting a Firm to Provide Airport Guest Information Assistance Services at Ronald Reagan Washington National Airport and Washington Dulles International Airport

WHEREAS, In September 2016, staff presented the Business Administration Committee with a pre-solicitation paper regarding the provision of Airport guest information assistance services at Ronald Reagan Washington National Airport (Reagan National) and Washington Dulles International Airport (Dulles International);


WHEREAS, The Business Administration Committee concurred with the pre-solicitation terms and a Request for Proposals was issued on March 9, 2017; and

WHEREAS, On May 17, 2017, the Business Administration Committee was presented with the results of the competitive procurement process, and recommended that the Board of Directors approve the selection of Travelers Aid International, Inc., of Beltsville, MD; now, therefore, be it

RESOLVED, That the selection of Travelers Aid International, Inc. to provide Airport guest information assistance services at Reagan National and Dulles International for a three-year base term and two one-year option periods for a combined total cost value of \$3,690,260 is approved; and

2. That the President and Chief Executive Officer is authorized and directed to enter into contracts with Travelers Aid International, Inc., consistent with the terms presented to the Business Administration Committee at its May 17, 2017 Meeting.

Adopted May 17, 2017

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Monica R. Hargrove, Secretary

